



Erasmus+

Application

Collaborative Partnerships

Small Collaborative Partnerships

Not-for-profit European Sport Events

Call for proposals 2017

EAC/A03/2016

PROJECT DESCRIPTION

(To be attached to the eForm)

Part D - Organisations and activities

D.1. Aims and activities of organisations

Please provide a short presentation of your organisation (key activities, affiliations, size of the organisation, etc.) relating to the area covered by the project.

If you apply for collaborative partnership, please provide this information for all organisations participating in the project (coordinator and partners).

Coordinator: Comune di Reggio Emilia (Reggio Emilia Municipality)

Comune di Reggio Emilia (Reggio Emilia Municipality) is a medium-size city, with more than 170.000 inhabitants. It is located in Emilia Romagna Region, Northern Italy.

The city is among the first in Italy for good quality of life, economic growth and social services. The main economic features consist in small-medium enterprises operating mainly in Mechanics and food industry, as well as a ceramic district in the South-East area. Reggio Emilia is also famous for the worldwide known *Reggio Emilia Approach*, an educational philosophy based on the image of the child, and of human beings, as possessing strong potentials for development and as a subject of rights who learns and grows in the relationships with others, applied in the Municipal Infant-toddler Centers and Preschools and appreciated all over the world.

The Municipality, counting approximately 1,600 employees, has always been very active in the field of sport, which is considered also as a key element for the promotion of education, dialogue among different cultures and generations, social inclusion, individual and collective psychophysical well-being, people's health, etc.. The conception of sport practice evidenced through the approach adopted in Reggio Emilia hinges on the one hand on the idea of sport as promoting community well being and care and -on the other hand- on the idea that, to reach social cohesion and local welfare objectives through sports, the involvement, joint planning, participation of sport associations and private social organizations, is essential.

Sport societies on the territory represent one of the biggest grouping phenomenon, respect to other groups (religious, cultural, political, etc.).

Relevant investments have been done in these last years in sport and infrastructure services, to satisfy the growing demand: sport plants and facilities have passed from 67 in 2004 to 75 in 2015, while the number of accesses are currently more than 1,250,000 against the 900,000 in 2004. They have been done not only for most popular sports, but also for less common ones. Equal importance is given to both professional-structured and unprofessional-not structured sports: this can be testified i.e. by the enhancement of cycle lanes as well as parks.

During the last years the Municipality of Reggio Emilia with the support of local sport association and stakeholder has hosted several international sport event like UEFA Women's Champions League final match in may 2016 and will host the "Giro d'Italia" (Tour of Italy, multiple-stage bicycle race) next May 2017. Thank to this kind of events the Municipality of Reggio Emilia has reinforced the importance of involving youth volunteers and underlined how the sport can be accessible to all (man, women and disadvantage people).

In 2008, the Municipality of Reggio Emilia established the 100% owned Foundation of Sport, with the aim of linking all different stakeholders, key actors and individuals involved in the development of the sport sector at local level. It address with unity and in a shared way social development through sports, guiding local citizens, and especially the younger generations, to develop shared policies, aimed to sustain a conception of Sport as tool for the education and personal and social enrichment. The Foundation of Sport represents the first example in Italy of this kind of entity/partnership.

The Foundation of Sport dedicates a special attention to the non-competitive and recreational sport field and young people activities. Also the theme of sport and disability has represented an important topic in

Reggio Emilia: Reggio Emilia last October 14, 2010 hosted the National Day of Paralympic sports. Students from over 20 schools across the Emilia Romagna Region with 21 Paralympic disciplines participated. The event has promoted and supported the Paralympic Sport and was born from the collaboration between the Italian Paralympic Committee (CIP) and Enel Cuore Onlus. The event was at its 5th edition, and performed in the same time in 13 Italian cities. Another strong topic for the city has been the development of cycling policies, being cycling strongly embedded in the local culture; Reggio Emilia has been promoting several initiatives, considering the important role it can play in the fields of sustainability, health and education, receiving numerous national and international awards. Many activities have been organized especially with younger and pupils, using sport as a means to socialize, improve health and enhance the sense of autonomy, i.e. with the Pedibus and Bicibus initiatives, where pupils go to school on their own respectively on foot or by bicycle.

Partners (to be filled in only if you apply for the Small or Collaborative Partnerships):

D.2. Previous sport projects

If the applicant organisation has received financial support in the framework of sport preparatory actions (2009-2013) or Erasmus+ Sport calls for proposals, please provide references in the table below.

Please add tables if necessary.

Reference number	
Title of the project	
Project dates (from/to)	
Role of organisation	
Website	

Please provide a short summary of the project outcomes and describe if and how the new proposal seeks to build on them.

D.3. Other EU grants

1. Please list the projects for which the applicant organisation has received financial support from the EU programme this financial year.

Please add tables if necessary.

Reference number	PGI00193
Title of the project	Resolve
Beneficiary organisation	Municipality of Reggio Emilia
Reference number	PGI00129
Title of the project	COMPETE IN
Beneficiary organisation	Municipality of Reggio Emilia
Reference number	PGI02068

Title of the project	School Chance
Beneficiary organisation	Municipality of Reggio Emilia
Reference number	DCI-NSAED/2014/23
Title of the project	AMITIE
Beneficiary organisation	Municipality of Bologna
Reference number	JUST/2014/RDIS/AG/DISC/8115
Title of the project	PAL
Beneficiary organisation	UCLL LIMBURG

2. Please list other grant applications submitted by applicant organisation this financial year.

Please add tables if necessary.

Key action/ EU programme	INTERREG MED
Title of the project	LIRICA
Amount requested	2.130.000 €

PART E - Project characteristics and relevance

E.1. Objectives	
Please tick one objective your project pursues:	
	to tackle cross-border threats to the integrity of sport, such as doping, match-fixing and violence, as well as all kinds of intolerance and discrimination
	to promote and support good governance in sport and dual careers of athletes
X	to promote voluntary activities in sport, together with social inclusion, equal opportunities and awareness of the importance of health-enhancing physical activity through increased participation in, and equal access to, sport for all
Please explain:	
<ul style="list-style-type: none"> • why and how the project addresses the objective above and the European policies in the field of sport, • the genuine and adequate needs analyses, • the extent to which the objectives address issues relevant to the participating organisations and target groups. 	
<p>EXPOSPORT, International Sport Games, project features young athletes, aged 11-18 from 13 different European Countries (Italy, Poland, Croatia, Spain, Germany, Czech Republic, Slovenia, Greece, Portugal, Malta, Romania, Netherlands, French) accompanied by their coaches, institutional representatives from their cities and some of them by their families, challenging themselves in almost 40 different sport disciplines, including traditional/grassroots sports and Paralympic ones (5 disciplines).</p> <p>The project and its sport event builds on the strong and positive experience of previous five editions, whose first was held in 1997 as occasion to celebrate the Bicentenary of the Italian Tricolore flag, born in Reggio Emilia. The latest edition in 2015 was attended by 600/700 international young athletes from 15 Countries and more then 2,000 from other different Italian cities.</p> <p>It will be participated also by organizations from other countries, such as Mozambique, Palestine, Israel, South Africa, Cina, Saharawi Republic, Unites States of America.</p> <p>EXPOSPORT, targets especially younger generations, but also stakeholders and citizens in general, promoting the use of sport/physical activity, geneder equality and social inclusion in sport as a vehicle to foster friendship, solidarity between peoples and knowledge of new cultures and different culture under principles such as social inclusion, sustainability, volunteering and respect of different cultures, human rights and disability.</p> <p>It aims to demonstrate the positive effects from which people can benefit (making sport/physical activity a part of their everyday lives, spending time with disadvantage people and new citiezens) as individual and part of a community. The project intends to disseminate and communicate the positive role of sport for:</p> <ul style="list-style-type: none"> • gender equality in daily life; • access to sport activities to all; • mean to reinforce the active protagonism at local community; • well being and social inclusion of individual; • mean to consolidate and enlarge networks with other organizations, stakeholders and citizens active in the sport field at European level; • urban renewal of city space using as playground. <p>It will also gain an important relevance at high institutional level, with the direct involvement of National</p>	

Governments of the countries involved, along with EU institutions, as active participants and targets of communication actions.

Having especially younger generations, local community of migrants and new citizens as main target, it will represent also a good opportunity and example to counteract to sport drop-out in the adolescence. It has been in fact noted in the last years a serious abandonment of sport practice in younger generations, with negative consequences on their health and socialization with other young people and opening to disadvantage bringing in some cases to the increase of negative behaviours. This has proved to happen especially among migrant young generations, a target group which is facing difficulties in building a path of integration in the "hosting" society. An issue which if not tackled causes social exclusion phenomena.

Generally speaking the practice of sport and the incentivization of sports through the event will allow to raise awareness among younger generations on the social potential that sport practice can generate bringing to: new (more traditional) ways of socializing, creation of a greater sense of ownership to the community, respect and knowledge of different cultures, respect of common rules and civic engagement, incentivization to volunteering actions, affirmation of new non-formal places and methods of educating youth. In particular sport will allow to raise awareness on the importance of policy gender through the message that sport is accessible to everybody: man, female, disadvantaged people and new citizens.

As indirect effect the project tackles the issues of: early school drop out, cohesion and fight against racism and xenophobia, respect of civic obligations and rules avoiding disaffection to institutional life, alongside with the topic of healthy standards of life (thus avoidance of drug abuse, healthy eating habits, healthy non web based socialization options).

EXPOSPORT recalls the principles stated in the White Paper on sport and in the Commission's communication "Developing the European Dimension in Sport -COM(2011)12". The project indeed addresses the societal role of sport recognizing that it can make a positive contribution to European growth, employability of citizens and social cohesion, while limiting health expenditure. The event tackles the challenges that sport is facing today and especially the threats related to doping, violence and intolerance, against which the event takes action of awareness raising among youngsters in the spirit of the so called "olympic/sport village" and promotion of competition and non competitive games, generating friendship, partnership and shared community spirit. This and the other EU documents related to sport (namely the white paper, the EC communication and the EU Work Plan for Sport 2014-2017 among others) will represent the shared basic document for the partners and coaches to develop the training and the joint briefing sessions.

All the aspects of the chosen programme objectives are important elements of the project and of the sport event:

- to count on the support of VOLUNTEERS will be essential to guarantee a good implementation and high quality of a sport event of this scale. The recruitment campaign will be targeted especially to identify people among younger generations, so that they can as well contribute to and benefit from lessons learnt during this experience;
- SPORT is seen as a great enhancer for SOCIAL INCLUSION; it can be considered as a common and universal "language", worldwide known, which can be practised everywhere and by everyone, independently from age, country of origin, gender, social and economical status, religion, etc. ;
- many young people who practice or want to practice a sport still face SOCIO-CULTURAL barriers and prejudice because of their gender, skin colour, nationality.

In the project, sport will allow the aggregation of a group of young athletes and adults (coaches, organizers, responsible) to confront each other and exchange experiences in several ways and disciplines. Moreover, the project foresees the active involvement of immigrants communities present on Reggio Emilia territory, coming from 130 different nationalities, especially in the welcome of delegations, to act as cultural mediators and share with participants their experience and cultures.

- EQUAL OPPORTUNITIES, GENDER EQUALITY and ACCESS will be provided to all.

Participating organizations will make sure to guarantee a balanced involvement of male and female young and adults forming the delegations (not only athletes, but also coaches and responsible). Moreover, every measure to guarantee an equal and active involvement and participation for all people, including the ones affected by disabilities and minor opportunities, will be put in place, in order to lift all kind of barriers, not only physical, but also social and cultural. This strong engagement will be testified also by the presence of the Italian Paralympic Committee among the local organizer of the event and by a number of paralympic

disciplines to be played.

The experience gained and lessons learnt from participants through the project will put the basis for a reflection on these topics and their active promotion at home in their organizations as in schools and more in general in their everyday life, to increase sport participation. These good practices will bring to the organization of similar events in their and other countries.

The importance of sport as an element of social cohesion is demonstrated also at EU level: about 60% of European population regularly practices sport or physical activity and, in all the EU, there are about 700,000 sport clubs. Sport is also a wide growing economic sector, significantly contributing to growth and occupation.

It contributes also to reduce discrepancies among different Member States thanks to the sharing of experiences.

This experience can be taken into account also as a good example of sport governance/management for responsables and organizers involved.

The project can be considered as a good example to be inserted in the framework of the future European Week of Sport, to promote participation and social inclusion across Europe.

All of this can contribute to the development of a real European dimension in sport.

E.2. Innovative aspects

Please describe to which extent is the proposal innovative.

The proposal is innovative in several aspects.

First of all, it promotes sport not only in its strict sense, but also as non-formal mechanism for dissemination of and education to important values such as the integration of differences, sport acces to all, civic values of participation, respect of rules, cohabitation, multiculturalism, inclusion of people with less opportunities, volunteering, culture, etc...

Volunteering activities in the hosting city is particularly important and deeply-rooted. There are hundreds of organizations present in the local territory, counting thousands of volunteers active in different fields. 30% of Reggio Emilia families have at least 1 component active in volunteering. Since 2008, the Municipality promoted the project "Reggio Emilia people, for example", to sustain and value the local good practices of active citizenship and social responsibility as a way to share objectives and needs, co-planning of public policies, mutual trust and collaboration, in the frame of subsidiarity principle. Under this framework, volunteers involved in the sport event will play an important and active role: they will not only provide their time to contribute to the good implementation of activities, but will contribute with their experience, sharing and promoting this local good practice also to all participants from other countries, as well as local volunteers. Another local project, "Leva Giovani", targeting young people aged 15 – 29 years old, has the purpose of recruiting young volunteers. Volunteers will be actively involved in activities such as welcome, linguistic mediation, guided visits to the city, knowledge of young spaces and venues, etc.

The event will also promote grassroots sports, embedded both in host and participants countries.

A great deal of emphasis will be placed on the possibility to transfer good practices learnt also to participants' cities and other cities and countries all over Europe. Participants' cities will formally commit to organize future editions of the event. Training activities will improve the skills of people involved (volunteers, coordinators, organizers, coaches, etc.). A massive promotion and dissemination of activities and the event will be carried out not only in participating cities, but also to other cities all over Europe, though media, website, social networks, the creation of a stable online platform open to all stakeholders and the promotion in schools and communities.

Interesting element is also the involvement in the project of several local authorities and the opportunity to consider sport as means for policy maker in order to enhance activism of local community in sport practices (at competitive and non competitive level) but also for promoting sport as transversal mean for enforcing awareness and policies about health environment, social inclusion, intercultural dialogue, etc.

The project will also promote the importance to fight against stereotypes, gender discrimination and inclusion of migrant community by using sport to educate youth generation.

During the sport event each delegation will be invited to present its city through CITY-TOTEM, dedicated space in different area of the city to show not only to the other delegations attend to the event but also to the citizens how they face the focus of the project in their counties. This space will be also animated during the days by cultural performance from each country and there will be open platform for debating and meeting. The results of the CITY-TOTEM will be collected and will be part of the final communication tool.

Social networks will play an important role in the dissemination of real time information, especially among younger generations, but will also play an important role thanks to the organization of various multimedia contests.

The involvement of local migrant communities in the organizational aspects of the event will enhance social cohesion and direct participation and involvement in the community life, as well as the transnationalization of the event and exchange among the different people and cultures involved. This aspect will be guaranteed by the involvement during the implementation and preparation of the event by Intercultural Centre Mondinsieme. A local foundation with the aim of promoting the value and respect of cultural diversity in social contexts

E.3. EU added value

Please describe the project's added value at EU level through results that would not be attained by activities carried out solely at national level.

The European and transnational dimension is an essential element of the event and of the project. The project is based on the experience of the city of Reggio Emilia and the Tricolore Olympic Games, a big sport event created in 1997 for the Ceremonies of hundred years of Italy Unity. From the first edition, in 1997, born as "Tricolore Olympic Games", to the last, become "International Sport Games", the event developed around the concept of athletes coming from different countries to engage and challenge in sport competitions under the principles of friendship, respect of different cultures, genuine sport practice, healthy and sustainable lifestyles.

The EU added value is demonstrated by the involvement of 13 countries, covering all the EU dimension, and engaging several eastern countries as: Slovenia, Romania, Czech Republic, Poland, Croatia, Greece.

The EU added values is also demonstrated by the fact that the sport event and project will be an opportunity to:

- give young people from all over EU (in particular from eastern countries) the possibility to travel in other EU countries and gather together with other young people coming from all over Europe;
- organize an important event of European dimension with participants coming from all over Europe and beyond;
- develop an international event to whom all the participants organizations are requested to contribute in terms of defining process, programme of the event, selection of young athletes;
- experience, for young athletes, a real European spirit and dimension in sport and all the project activities, and especially in the spaces dedicated to Olympic village. This will give the athletes the opportunity to know and share cultures and habits of other young people of the same age coming from different European cultures and beyond. Integration and dialogue experiences will be natural, both during competitions and the stay in area of the Olympic village;
- value differences and unity under the framework of sport (which becomes the common language);
- sharing with other European countries values and principles, already tested in Reggio Emilia, of sport as means of participation, creation of community sense, occasion for training and education on civic values;

- sharing the experience and competence in the organization and management of an event of such dimensions;
- transfer from Reggio Emilia to other countries and organizations involved its good practices in the fields of intercultural dialogue through sport, systematizing bilateral contacts already developed with its twin cities and enlarging them to other ones. This can represent a good basis to be applied also in the countries of sending organizations in occasion of future events.

PART F - Quality of the project design and implementation

F.1. Project design

Please describe a clear and complete work programme, including appropriate phases for preparation, implementation, monitoring, evaluation and dissemination. Describe the proposal (on the basis of the main activities planned) and where and how it will be implemented.

The Municipality of Reggio Emilia – as applicant – will be in charge of coordinating the work programme, defining steps and managing tools for the entire programme, promoting the involvement and active participation of all organizations involved both in the different WPS than at the different project activities and events foreseen.

The Municipality will work, to develop all aspect related to sport events, in a strict cooperation with local organizers involved by the Municipality in Reggio Emilia (i.e. Reggio Emilia Sport Foundation, CONI, Sport associations, schools, other municipalities from Reggio Emilia District) and sending organizations from all over Europe in order to deliver a high level European event. The implementation of the activities at European level will also be guarantee through the support of the E35 Foundation, that will work with the others actors to ensure the international partecipation of European cities and extra EU cities.

The Municipality will work also with the Inercultural Centre Mondinsieme, to support the sport team in the involvement of immigrant and new citiziens. The Foundation, promotes and studies the value and respect of cultural diversity in the social context with a focus on economics, public spaces and education. The support of Mondinsieme Foundation will guarantee the involvement in the activities of new citizens from foreing contries and local communities of migrants living in Reggio Emilia.

All the cities and organizations involved from the several countries will play an important role not only as active participants to project activities, but also in disseminating information on the event, activities and results and the important values animating it. They will appoint a contact point responsible for the coordination of activities with all the participating organizations.

Most part of activities will be implemented in Reggio Emilia, while some preparatory, legacy and communication and dissemination actions will be carried out both in Reggio Emilia and in participants' countries.

WORK PACKAGE 1: PROJECT MANAGEMENT AND COORDINATION

Work package 1 is dedicated to the general and day-to-day project and financial management and coordination of the project and its activities.

Activities will be carried out mainly in Reggio Emilia.

The main actions to be implemented will be:

1.1 PROJECT MANAGEMENT AND COORDINATION

This action will be undertaken by the Municipality of Reggio Emilia in strict partnership with the Reggio Emilia Sport Foundation and CONI Reggio Emilia.

The Municipality of Reggio Emilia, with his Project Coordinator and the rest of project team, will be responsible for the general and day-to-day management, coordination and organization of the project, its activities and events, completion of contractual and project documents, definition and implementation of the work plan and delivery of the foreseen outputs.

He will be supported in its work by the organizing committee, composed by a series of local actors, i.e. Reggio Emilia province, Emilia Romagna Region, the Regional and Provincial branches of the Italian National Olympic Committee, the local branch of the Paralympics Italian Committee, the Chamber of Commerce, together with the local representation of sport organizations, that will also form a monitoring committee.

Regular updates containing information on project progress, activities to be implemented and deadlines will be circulated to participating organizations.

1.2 ADMINISTRATIVE AND FINANCIAL MANAGEMENT

A FINANCIAL AND ADMINISTRATIVE OFFICER will be responsible for financial management, collection of administrative and financial documents, proper reporting of activities and expenditures and contractual documents.

WORK PACKAGE 2: PREPARATORY ACTIONS

Work package 2 is dedicated to the preparation and organization of all the project activities, from the main to side events. Activities will be carried out both in Reggio Emilia and in participant's countries.

The main actions to be implemented will be:

2.1 IDENTIFICATION OF VOLUNTEERS

A recruitment campaign will be launched to identify volunteers to support in the organization and implementation of the core sport event and related activities. Traditional and innovative means will be used, i.e. social networks, to especially involve younger generations. A special attention will be given to the involvement of local communities of migrants, with a strong presence of over 130 different nationalities on Reggio Emilia territory, which can act as language mediator, welcome and information points for the dissemination of knowledge on typical products and food cultures from their countries of origin.

2.2 TRAINING SESSIONS

Training activities will be organized for all the subjects involved in the organization and participation of the events. They will focus not only on practical aspects of the sport event, but also on the important values brought to its organization and on projects and activities developed by the hosting city and its community in the sport field. Importance will be given to the role of sport as a vehicle to foster friendship and solidarity between people coming from different countries and cultures, under principles such as social inclusion through sport, gender equality, sustainability, volunteering and respect.

Specific face to face and online meetings and training sessions will be organized, targeted to: volunteers, local coordinators and organizers and coaches and delegations responsables.

During the event in Reggio Emilia there will be the possibility for coaches and delegation responsables coming from the different countries to share common experience on social, educational and sport recreational services and activities of territorial aggregation targeted to pupils and young people for the afternoon/post-school time, with the involvement of sport societies and social volunteering of Reggio Emilia. It features activities focused on training, integration and social-cultural growth for young people and their families and contributes to an ethical and responsible growth of the society, fostering an approach to non-structured sport activities.

WORK PACKAGE 3: MAIN EVENT INTERNATIONAL SPORT GAMES

Work package 3 is dedicated to the implementation of the main sport event

Activities will be carried out in Reggio Emilia and its province.

The main actions to be implemented will be:

3.1 OPENING CEREMONY

An opening ceremony, targeted to all the citizens, will be organized, with the active involvement of the hosting and participating cities. The event will be held in the main venues of the city.

It will feature:

- presence of representatives of EU and National Institutions;
- the arrival of the Olympic torch;
- athletes and delegation parade;
- dance company show (i.e performance of national dance company, performance of dancer with special needs or wheelchairs, performance by artist from participant cities etc);
- artistic gymnastics show featuring important national olympic athletes

3.2 SPORT COMPETITIONS

Young athletes from all the participating countries, guided by their coaches, will confront each other in several individual and team sport disciplines, including paralympics and traditional/grassroots ones, such as archery, athletics, baseball, beach volley, bowls, soccer, soccer 5-players, canoe, kayak, cycling, sport dance, flag-football, artistic gymnastics, rhythmic gymnastics, golf, field and roller skating hockey, judo, swimming, basketball, handball, volleyball, fishing, rugby, chess, squash, taekwondo, tennis, table tennis, shooting, weight-lifting, karate, rowing, speedboat racing, roller skating, fencing, checkers, softball, shooting gallery, carrbasket, horse riding, handbike, campana da tavola, lancio del ruzzolone, piastrella su terra (traditional/grassroots sports), and many others.

Competitions will be distributed in the several Municipalities and districts of Reggio Emilia Province with the key involvement of the sport facilities present in the territory.

Some of the competition (basketball, soccer 5-players, athletics, volleyball...) will be also relaised in some of the squares and areas of the city to animate the neighborhood to relaunch also the sport a vehicleta requalify city districts.

3.3 OLYMPIC VILLAGE

The Olympic village, will play an important role, as it will give the opportunity to participants to live and experience the Olympic spirit, friendship, solidarity and intercultural dialogue. Young people coming from several EU countries will stay, eat, play and spend their time together, in multiple dedicated areas of the city centre having the occasion to know each other and their different cultures and traditions. The idea of bringing the Olympic village in the heart of the city is motivated to take advantage of urban social gathering spaces and resources and by the desire of the residential community, host structures, of opening the city center to international exchange. The city host structures will open their doors to the Olympic Village, creating a network of accommodation facilities to welcome the delegations. The central location will grant an easy access to the main city sport structures. This choice will equally allow the athletes not only to exchange among them but to explore the city of Reggio Emilia and come into contact with its citizens. The Olympic Village's services will provide all the technical and logistical support to all delegations.

The headquarters in the city center will be set up to provide information and host regular update meeting on the activities (sport competition, transportation, side event and visit).

Major sports events will take place in the public sport structure facilities of the city. Besides those main venues, side events and secondary sport activities will be organized in the local high schools campus, 5 minutes walking to the headquarters, that will allow to exploit the school structures for further indoor and outdoor activities. In particular, the central square of the campus will furthermore be equipped for small events. The whole Olympic Village and campus area will be equipped with physical communication items allowing sports group to be aware of times of competitions and required meeting time / place for shittle departing to reach differet facilities.

Night evenings will be animated by artists coming from participant's countries.

3.4 CLOSING EVENT

A big performance dedicated to music will be organized, as closure of the whole event, featuring hosts of international fame. The event will foresee a big concert with famous singers but also the possibility for music and artist groups of young people (coming from partner countries) to play and perform in connection with the main event, favouring connections between sport and music.

WORK PACKAGE 4: SIDE ACTIVITIES

Work package 4 is dedicated to the implementation of side activities and events, which will take place in the framework of the main event.

Activities will be carried out in Reggio Emilia and its province.

The main actions to be implemented will be:

4.1 A DAY WITH FAMILIES/SPORT CLUBS

Athletes and their supervisors will spend one full day with local families or sport club, to discover the local culture, products and places. This activity will foster the knowledge of othercultures and the integration among people from different countries.

4.2 CITY-TOTEM CULTURAL PRESENTATION

During the whole event period, all around the city in the Olympic Village and in the campus, a series of City Totem will be created where each delegation will have the possibility to present their countries and cities to the other delegations, athletes and to the citizens of the Reggio Emilia. During the day all the participants will have the possibility to visit the City Totem of the different delegations and have discussion, share opinion of the focus of the project. Turnig the city center of Reggio Emilia in an EXPO reality, the City Totem will provide an interactive space where a series of events will be scheduled to permit to all participants to learn more and explore different cultures and traditions.

The City Totem will not only bring a temporary benefit in terms of cultural exchange to the athletes and citizens, but they will also renovate and revitalize marginal urban areas of the city center. The totem will redefine the heart of the city, promoting the values of diversity and cooperation along with reanimating civic-mindedness that will contribute to give new impulse to those areas once the games are over.

4.3 KNOWLEDGE OF THE TERRITORY

Institutional representatives accompanying delegations will be guided in a tour dedicated to the knowledge of the territory and its excellencies, including cultural, artistic, culinary and wine aspects. Also the young athletes will be guided through the city and will be introduced to the different projects and activities that characterise the city and community of Reggio Emilia in terms of social inclusion, migrants integration and youth involvement.

4.4 EVENT ON EUROPEAN CITIZENSHIP

An event on European Citizenship, targeted to young athletes, will be organized at the Olympic Village, in order to sensitise them on this topic and improve their knowledge on European Union, its Institutions and functioning. The result and conclusion of this event will be reported for the European Week of the Sport 2017.

WORK PACKAGE 5: LEGACY ACTIVITIES

Work package 5 is dedicated to the implementation of legacy activities, aimed at sharing results and draw conclusions on the activities implemented. The organizing committee, in collaboration with supervisors from the participating countries, will work together to create a basis for further collaboration and exchanges, dissemination of good practices developed, planning of work programmes for possible future editions in Reggio Emilia and other cities involved.

Activities will be carried out in Reggio Emilia and participants countries.

The main actions to be implemented will be:

5.1 DECLARATION OF INTENT

Formal representatives of all the cities involved will be invited to sign a Declaration of Intent with an official act at the City Town Hall, aimed at fostering the collaboration and exchange activities and formally commit to participate to future editions, to be organized both in Reggio Emilia and in other cities, building on the experience gained.

5.2 PROJECT EVALUATION

After the end of the sport event, all participants, from athletes to coaches and responsables, will fill in an online questionnaire/survey where they will have the opportunity to evaluate the event, considering several aspects, and provide suggestions for improvements. Results will be collected and elaborated, to produce and evaluation report, to be taken into account for future editions.

Moreover, an independent external evaluator will be appointed to make the quality assessment of the project: he will intervene throughout the entire project implementation, supporting the Coordination Team in guaranteeing throughout the project lifetime a proper implementation and the soundness of the results reached by the project itself. The evaluator's role will be to support project delivery by providing regular, independent feedback on project processes and delivery.

5.3 OPEN PLATFORM ON SPORT AND INTERNATIONAL RELATIONS

Building on tools created in occasion of the event, an open on-line dialogue platform (i.e. mobile or app) will be launched, aimed at fostering, at EU level, the dialogue on the relationship among sport, gender equality in sport and sustainability in the framework of international relations. During and after the event, it will provide information on the delegations, countries involved, competitions and events. The debate will be open to all the stakeholders involved in this topic all over Europe, giving the possibility to participate also to cities and countries not directly involved in the event. This will be a key element for the development of future European sport events and can represent a good experience also to be taken into consideration for the organization of EU Weeks of Sport.

WORK PACKAGE 6: COMMUNICATION, DISSEMINATION AND AWARENESS RAISING

Work package 6 is dedicated to communication, dissemination and awareness-raising of the project, its activities, and results. These actions are targeted not only to network members, but also to all the other subjects and stakeholders, all over Europe, who are interested in the field tackled.

A COMMUNICATION OFFICER will be appointed, responsible for the coordination of all the communication strategy and for the delivery of outputs. The Communication Officer will be supported in his/her work by the Municipality of Reggio Emilia.

Activities will be carried out both in Reggio Emilia and participants countries.

The main actions to be implemented will be:

6.1 COMMUNICATION AND DISSEMINATION STRATEGY

A COMMUNICATION AND DISSEMINATION PLAN will be developed, providing guidance for all the activities to be implemented, considering the local/regional, national and EU levels, in order to maximize the dissemination opportunity.

A massive COMMUNICATION CAMPAIGN will be launched, at local, regional, national and EU level, both at the hosting and participants countries. Not only traditional, but also new media will be used, i.e. social networks, web radios and TV, this helping to reach a wide audience, especially among young people. It will be of particular importance not only to disseminate information on the project, but also to recruit volunteers, to support during the event organization and implementation, and to report activities.

A group of volunteers consisting of students and participants in the games will establish an editorial staff to produce content for publication on the website, web-app and social pages of the event.

PRESS CONFERENCES will be organized and PRESS RELEASES will be issued both in applicant and participants cities, addressed to general and specialised media, to communicate core activities, events and project progress and results.

The project will have a dedicated WEBSITE, including all the information on activities and events and the interactive web-app and dialogue platform for all the actors and stakeholders involved. It will collect all the products and material created during the project and the contest by the participating delegations, together with photo and video galleries.

SOCIAL MEDIA profiles and pages will be launched with a dedicate APP for the evnet where will be collected all the information and final result to be implemented (i.e. twitter, facebook, google+, pinterest, youtube, etc). There will be also a communication campaign dedicated. Through social media (i.e.youtube) it will be possible also to organize live streaming of the principals events.

6.2 COMMUNICATION TOOLS

A project brochure/leaflet will be produced including main information on the project. It will be translated into national languages of all the participants, in order to maximize the dissemination opportunity.

An electronic NEWSLETTER will be issued on a regular basis, since the beginning of the project, informing target audience about the project and its activities. Participant's cities will translate and disseminate them to their local, regional, national and EU contacts.

GADGETS dedicated to the event will be produced and distributed to participants

A VIDEO/DVD, collecting the story of this edition of the International games and the material produced will be done. It will be targeted to a wide public, including non experts/professionals, and citizens in general. It will be transmitted also through youtube/vimeo channels.

A FINAL PUBLICATION, both in paper and e-book format, will collect a testimony of the best moments of the main and side events, together with the results of the research on lifestyles, conferences and a BEST PRACTICES GUIDE useful for the organization of future editions.

These outputs will be disseminated all over Europe: all the cities involved in the event will share them with all their national and international contacts, including media; they will be available for download also on the project website and social networks.

A Storify including the best posted material will be created and widely disseminated to participants and wider public through the project website

Some sport and side events will be broadcasted live through the web, to share these moments with the sending cities.

F.2. Methodology

Please describe:

- the quality and feasibility of the methodology proposed,
- the consistency between project objectives, methodology, activities and budget proposed,
- the existence and quality of management arrangements (well defined and realistic timelines, organisation, tasks and responsibilities),

If you intend to subcontract, please justify the subcontracting (*to be answered by applicant in the not-for-profit European sport event only*).

The project team, composed by the Project Coordinator, Financial and Communication Officers, Sport Activities, International Relations, Educational Policies Coordinators and Intercultural Coordinator will work in strict cooperation with the local organizing and monitoring committee and with participants' organizations to develop high level events and activities and to monitor project progress. This will be

assured thanks to the use of a dialogue platform (i.e Yammer platform) to which each organisation will be requested to join and where documents, informations and discussion will be developed.

The Project Coordinator will be responsible for the general and day to day management, coordination and organization of the project; the Financial and Communication Officers will be instead responsible respectively for financial management and for coordination and implementation of communication, dissemination activities. Sport Activities, Intercultural Coordinator, International Relations and Educational Policies Coordinators will be responsible for related topics. The team will be responsible for coordinating and managing the project in all its aspects, as well as for the delivering of outputs and results, assuring the coherence of the activities proposed with the objectives, methodology and budget. They will meet on a weekly basis.

The Project Coordinator will be supported in its work by the Monitoring Committee, responsible for guaranteeing a smooth implementation of the project; they will meet on a monthly basis, to assess the project progress and define next steps.

The workplan, divided into work packages and activities, and the timeline, are structured in a clear manner, so as to ease its implementation both for organizers and participants' organizations. They will be distributed to all local actors and participating organizations at the project start.

Work packages are divided as follows:

WP1: general management and coordination of the project and its activities

WP2: preparatory actions, aimed at preparing and organizing all project activities and train main actors

WP3: main event and all the activities linked to it

WP4: side events and activities to complement and enrich the sport competitions, enlarging the scope of the project

WP5: legacy activities, to share results and build on lessons learnt for the development of future events

WP6: communication, dissemination and awareness raising activities to promote the project and its results both in participants' and in other countries.

At the beginning of the project a working plan will be defined and shared with all the participants organisations in order to define tasks, timelines and activities to be defined in each country for the preparation of the event.

The workplan will be regularly updated, on a bi-monthly basis, and shared with all actors involved, together with a timeline, clearly highlighting each time the state of the art respect to activities implemented and outputs and results obtained. Moreover, In order to assure smooth coordination and implementation activities, the Project coordinator will communicate periodically (at least once a month) with all the organizations involved in order to share information and update about project plan.

The document will be analysed also by the Monitoring Committee, that will guarantee the smooth prosecution and implementation of the project and will be able to identify at their early stage eventual difficulties which may arise and propose solutions to counteract.

Some subcontracts will be foreseen to support project activities:

- Translation of communication material and final publication: (to be appointed), € 15.000
- Translation services during public events: (to be appointed), € 3.000
- Website maintenance: (to be appointed), € 5.000
- Final publication and video definition and realization: (to be appointed), € 20.000
- Communication plan for the event: (to be appointed), € 25.000
- Local coordination in partner countries to implement the preparation activities: € 36.000

Total subcontracts costs: €104.000

Public procurement rules will always be applied, with a selection among different candidatures and offers; allocations will be given on the basis of a correct mix between value for the money, experience and quality of proposed activities and results.

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F.3. Exceptional costs
(to be filled in only if you apply for the Small or Collaborative Partnerships and only if applicable)

If you include any 'Exceptional costs' items (e.g. subcontracting or purchase of goods and services) in the detailed budget table, please justify all of them here in this section and link each of them to the respective project activity they have to support/fulfil.

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F.4. Quality control during project implementation

- Please describe:
- the existence and relevance of quality control measures to ensure that the project implementation is of high quality, completed in time and on budget,
 - how the results will be achieved in the most economical way and on time,
 - the coherence between the project activities and the use of budget,
 - any potential risks involved in the implementation, how they might affect the objectives and results of activities and how they could be mitigated.

The quality of the project and of activities, together with a smooth, timely and correct implementation, will be guaranteed by the Applicant Coordination team, composed by specific profiles: Project Coordinator, Financial and Communication Officers, supported by a Senior Political Advisor and 4 Coordinators responsible for Sport Activities, Intercultural Coordinator, International Relations and Educational Policies, under the supervision of the Monitoring Committee.

The high quality and level of the activities will be guaranteed by the strong presence of a Senior Political Advisor, represented by the Mayor of Reggio Emilia, encharged with the management of Sport Policies. All the people forming this working group are strongly experienced both in the management and coordination of international projects as well as in the field tackled, i.e. sport: this will guarantee a high level of activities implemented and results obtained.

Activities will be completed on time and according to the budget, and eventual delays will be rapidly detected and recovered thanks to the strict monitoring applied, thanks also to the circulation of updates on activities and on regular meetings among the interested subjects.

Representatives of the Organizing Committee will meet every day during the core days of the event to process and evaluate all the activities implemented.

The results of final evaluation, carried out by all the participants, will be a key tool to identify positive aspects and weak points, and to develop a road map bringing to the organization of future events.

The supervisor of the Financial Manager at Municipality of Reggio Emilia- Sport Foundation will be

assuring the achievement in the most economical way of the results project. In particular the respect of Public procurement rules will always be followed; allocations will be given on the basis of a correct mix between value for the money, experience and quality of proposed activities and results.

An accurate evaluation in terms of costs and budget has been done, considering all the activities to be implemented.

The coherence between activities proposed and budget used will be assured by the periodical monitoring of the Coordinator Project and the Financial Officer in terms of objects and activities proposed. This activity will be supported by the staff project and the Monitoring Committee promoted in Reggio Emilia. Moreover, in allocating resources for each organizations, specific rules and criteria of spending will be defined in terms of implementation of activities.

In general terms, in case of unforeseen difficulties or delays, the management team, supported by the Monitoring Committee, will act to tackle them so that they won't affect the project development and quality of results.

Potential risks which could arise during the implementation of the project could be:

- last minute withdrawal of participating organizations: due to the time lapse between the submission of the project proposal and the implementation of the sport event, it is possible that, for unforeseeable reasons, one or more organizations are unable to take part to the Sport Event. In this case, the number of direct and indirect beneficiaries would be reduced, reducing the scope of the project. To mitigate this possibility, strict and frequent relations will be kept with since the beginning of the project with participating organizations: in case of withdrawal, participants will be substituted with other organizations, in order to keep the project balance both from the numerical and the geographical point of view;
- risks connected to the implementation of sport activities (i.e. accidents, injuries): public assistance will be granted both in the Olympic Village and in all the competitions venues, in order to provide first aid as soon as possible;
- risks connected to the presence of minors, accompanied by tutors. All the required authorizations will be requested to athletes' families to allow their participation. Only serious, responsible and reliable people will be appointed as tutors. Eventual problems which may arise will be tackled by delegation responsables and Project Coordinator, with the support of the Monitoring Committee;
- risks connected to documents and visa for travelling of minors – the Municipality of Reggio Emilia will send letter of invitation for all the young teams and people required to travel in Reggio Emilia in order to support any documents and visa requested to move in Italy.

F.5. Transnational project meetings

(to be filled in only if you apply for the Small or Collaborative Partnerships)

Please justify:

- the need for the meetings in terms of number of meetings and participants involved.

Please copy-paste the table as many times as necessary.

NOTE: Travel distances must be calculated using the distance calculator supported by the European Commission (see the link in the detailed budget table template).

Meeting number	
Dates and venue	
Description of the meeting (including the need for the	

meeting)	
Hosting organisation and the number of participants	
Justify the need for the given number of participants and specify the role of each of them	
Participating organisations and the number of participants per each of them	
Justify the need for the given number of participants and specify the role of each of them	

F.6. Intellectual outputs

*(to be filled in only if you apply for the **Collaborative Partnerships**)*

Please describe:

- each tangible deliverable of the project separately (such as guidelines, pedagogical materials, open educational resources (OER), IT tools, analyses, studies, peer-learning methods, surveys, reports, inventions, etc.).

Please copy-paste the table as many times as necessary.

Please make sure that the same numbers of outputs are stated in the detailed budget table (excel) by each budget line.

Note: small scale learning/teaching/training materials, tools, approaches, etc. as well as information, promotion and dissemination (e.g. brochures, leaflets, web information, etc.) DO NOT belong to this category. They are supported via the budget category 'Project Management and Implementation'.

Output number	
Output's title and type	
Start date	
End date	
Leading organisation	
Participating organisation(s)	
Language(s)	

Output description (including its form, impact and transferability)	
Please describe the tasks leading to the production of the intellectual output and the applied methodology.	
Number and profile of staff involved ('manager', 'teacher/trainer/researcher', 'technician', 'administrative staff'). Please justify it and link it to concrete tasks.	
Media	

F.7. Multiplier sport events

(to be filled in only if you apply for the Collaborative Partnerships)

Please describe:

- each multiplier sport event separately (national and transnational conferences, seminars, events sharing and disseminating the intellectual outputs implemented by the project).

Please copy-paste the table as many times as necessary.

Please make sure that the same numbers of events are stated in the detailed budget table (excel) by each budget line.

Note: transnational project meetings (consortium meetings and meetings between project partners hosted by one of the participating organisations for implementation and coordination purposes) DO NOT belong to this category. They are supported via the budget category 'Transnational Project Meetings'.

Event number	
Event's title and type	
Start date	
End date	
Venue	
Leading organisation	

Participating organisation(s)	
Intellectual output(s) covered	
Event description	
Media	

F.8. Overview of all activities

Please make sure that the same numbers of activities are stated in the detailed budget table (excel) by each budget line.

Please add lines if necessary.

No .	Activity and venue (including Transnational Project Meetings, Intellectual Outputs and Multiplier Sport Events)	Start date	End date	Target group(s)	Description of activity
1 . 1	Project management and coordination	01/11/17	31/10/18	Project team, participating organizations	General and daily project management and coordination
1 . 2	Administrative and Financial Management	01/01/18	31/12/18	Project team, participating organizations	Administrative and financial Management, final reporting
2 . 1	Identification of volunteers	01/03/18	30/06/18	Citizens (especially young people)	Recruitment campaign to identify volunteers supporting in the organization and implementation of activities
2 . 2	Training sessions	01/04/18	31/06/18	Volunteers , local coordinators and organizers, participants coaches and delegation responsibilities	Online and face to face training activities will be organized for coordinators, organizers, volunteers, coaches and delegations responsibilities
3	Opening	02/02/07	02/07/07	Participant	Official opening ceremony featuring delegations parade,

1	ceremony	7/18	/18	s, citizens	shows, EU and Italian institutions representatives, will open the main event
3	Sport competitions	03/07/18	09/07/18	Young athletes, coaches, responsables	Young athletes from all the participating countries, guided by their coaches, will confront each other in several individual and team sport disciplines, including paralympics and traditional/grassroots ones.
3	Olympic village	30/06/18	10/07/18	Young athletes, coaches, responsables	Delegations will stay at the Olympic village, having the opportunity to live with other peers from all over Europe and beyond, deepening their knowledge of different countries
3	Closing event	09/07/18	09/07/18	Participants, citizens	A big concert will be organized to close the event
4	A day with families/sport club	10/07/18	10/07/18	Participants	Athletes and their responsible will spend one full day with local families or with sport club, to discover the local culture, products and places.
4	City-Totem Cultural Presentation	01/07/18	10/07/18	Young athletes coaches, responsables	City Totem daily event and showcase dedicated to each delegation distributed around all the city center where all participants and citizens will have the possibility to know more about the cultures and tradition. List of City Totem events will be provided and available on the website and in the Olympic Village.
4	Knowledge of the territory	30/06/18	10/07/18	Institutional representatives Young athletes coaches	Institutional representatives and youth athletes accompanying delegations will be guided in a tour dedicated to the knowledge of Reggio Emilia territory and culture
4	Event on EU Citizenship	27/08/15	28/08/15	Young athletes	An event on EU Citizenship will be organized to sensitise younger generations on the topic
5	Declaration of intent	02/07/18	02/07/18	Institutional representatives	Formal representatives of all the cities involved will be invited to sign a Declaration of Intent aimed at fostering the collaboration and exchange activities and formally commit to participate to future editions
5	Project evaluation	15/07/18	31/10/18	Participants, project team	A project evaluation will be carried out both by participants and an external independent evaluator
5	Open platform on sport and international relations	01/07/18	31/12/18	Participants, stakeholders	An open dialogue platform will be launched, aimed at fostering, at EU level, the dialogue on the relationship on sport, health, food and sustainability in the framework of international relations
6	Communication and dissemination strategy	01/02/18	31/12/18	Participants, stakeholders, citizens from all over Europe	Communication and dissemination plan, communication campaign, press conferences, press releases, event website, social media
6	Communication tools	01/02/18	31/01/18	Participants, stakeholders, citizens from all over	Brochure/leaflet, E-newsletter, video/DVD, final publication, gadgets

				Europe	

F.9. Selection of participants

*(to be filled in only if you apply for the **Not-for-profit European sport event**)*

Please describe:

- the procedures set up for identification and selection of participants for the sport event, including the selection of and cooperation with the sending organisations,
- how the participants will be involved in the sport event and what impact is expected on the individuals benefitting from the event,
- the support provided in terms of accommodation, insurances, etc.,
- if applicable, how people with fewer opportunities¹ will be involved in the sport event and which kind of support they need,
- the quality measures set up in the sending and receiving organisations for monitoring the overall number of participants and securing they come from the defined number of Programme Countries (see eligibility criteria for the respective call for proposal).

A part of participants to the sport event are selected among athletes coming from the cities linked with the Municipality of Reggio Emilia due to youth exchange programmes, networking activities, international projects and other relationships and from those of the Province of Reggio Emilia.

An open call will be also launch at the beginning of the project trough EXOSPORT website.

The existence of these long lasting cooperation and trust relation is a guarantee respect to good cooperation, territorial representation and the prevention of eventual difficulties which may arise. The project will be a good opportunity to foster these collaborations among cities and organizations, as testified by the high level of participation. All the organizations involved with receive the project action plan and timeline at project start and will be regularly updated on the project progress.

Sport and International Relations Departments in each Municipality, as well as related departments in the organizations involved will be responsible for contacting all the sport federations and for the identification, selection and coordination of participants at local level. The same will apply for the Applicant organization.

Responsible persons have/will publish calls and have/will organise meetings with local councils, youth forums and sports clubs and associations, both with whom they have already collaborated and with new ones, to identify the participants and clubs to join based on experiences, interviews, interests, proposals, etc.

At local level, a massive communication and selection campaign will be launched to recruit volunteers to support in the implementation of the event and activities, through the use of traditional and new means, i.e. publications on newspapers and municipality website, social networks, etc.

Participants delegations will be composed by: young athletes aged 11-18 of the numerous disciplines identified, coaches, responsables, carers, representatives of the cities and organizations involved artists invited to animate ceremonies and events.

They will be all actively involved in the sport event and related activities, in several ways and at different levels.

Young athletes will be the main protagonist and beneficiaries of the event, being involved not only in competitions, but also in the space dedicated to each courtyard in the area of the Olympic Village and at

¹ For the definition of fewer opportunities, please see the Erasmus+ Programme Guide, Part A, 'Equity and Inclusion': http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide_en.pdf

moment of exposing elements of their county and cultural heritage. Coaches will be also active part of the event, not only as they will follow the athletes, but also because they will be trained during the preparatory phase. They will be directly involved also in all the other main project activities, from the preparation to the follow up, i.e. in training activities, ceremonies ,side activities and events.

Representatives of cities and organizations will be invited to take part also to dedicated big event, in order to be sensitized on the important relationship among sport, social inclusion, gender equality in sport and sustainability.

Moreover, representatives from EU institutions, National Governments of the different countries, Embassies in Italy will be informed about the project activities and big events and invited to attend.

The event, in all its related aspects, will have a great positive impact on all kind of participants. It will allow to:

- promote volunteering activities both at local level, but also towards participating organizations and cities;
- offering young people the opportunity to travel in another country, in particular to young people with fewer opportunity;
- play sport in an international contest, promoting the olympic spirit among young people;
- get in touch with people, languages, cultures and traditions from all over europe, fostering integration and respect among different countries and cultures and different abilities;
- share experiences and practices of good and genuine sport, competition, fair play;
- promote and sensitize towards important values such as equal opportunities and social inclusion.

The Italian Paralympic Committee is among the main organizer of the sport event, it has always played an important role in the involvement of people and athletes with special needs.

Sport competitions will feature the implementation of more paralympic disciplines.

Moreover, a particular attention will be dedicated to the selection of people with fewer opportunities, i.e. those who have never had the occasion to participate to for international events or coming from problem areas and with disadvantaged backgrounds (social, economics, cultural, educational, geographical), granting the respect of gender equality (i.e. Roma communities, etc).

All the necessary support will be put in place, in terms of hosting, accommodation, travels, access, plants, and equipments, assistance, tutors, etc. , respect to all kind of disabilities mental, physical, sensory or other special needs (i.e. cognitive difficulties, deafness, Down syndrome, motional difficulties, etc).

Athletes and people with fewer opportunities will be involved from several organizations and countries, such as Slovenia, Romania etc., for a percentage of about 25% of total participants.

Finally, a certain balance concerning the number of participants from each country has been set at project level, at the application stage, allowing for around 50/100 participants per country, in order to give an equal opportunity to all cities involved and create an balanced composition of delegations.

Each city/organization will be allowed to send more participants, outside the ones directly linked to the project, at their own expenses. They will be allowed as well to benefit from project activities.

Participants will come from 13 countries (Italy included), this will guarantee that, in case of last minutes defections, the minimum number of 12 countries will be respected. In case of last minute defection from some of the involved organizations, various coordinators at local level will be responsible for identifying new organizations, so that the number of participants and the wide scope of the proposal can be maintained.

PART G – Quality of the project team and cooperation arrangements

G.1. Project team

Please describe:

- the participation of people with expertise in appropriate fields such as sport policy and/or practice (training, competitions, coaching, etc.), with academic expertise as well as their ability to reach out wider audiences,
- the division of their responsibilities and tasks.

Please list all the staff involved.

Persons composing the project coordination team have already worked together in previous International Sport Games Editions, thus they are strongly experienced in the management and coordination of large international projects, activities and events. The involvement of key head of Municipality's Departments (Youth, Sports, International and Intercultural Relations) and Councillors guarantees high level skills in policies definition and implementation in the field of sport and of all the main topics and policies linked to the project (education, international relations, citizens participation, human rights).

The Project Team will closely cooperate with the International Sport Games' ORGANIZING COMMITTEE (OC), that will act also as MONITORING COMMITTEE in charge of activities' supervision. The OC is composed by a series of local/regional/national actors (Reggio Emilia Province, Emilia Romagna Region, the national, regional and provincial branches of the Italian National Olympic Committee, the local branch of the Paralympics Italian Committee, the Chamber of Commerce, together with the local representation of sport organizations). Besides supporting the Coordinator in his/her work, the Committee will act in accordance and collaboration with local coordinators from sending cities/organizations and will guarantee a smooth implementation of the project and its activities, supporting the Project Coordination team in tackling eventual difficulties which may arise.

Through the Organising Committee, composed by the above mentioned entities at different levels, the project team will be able to reach a wider audience at local/regional/national level. As far as the EU/international level is concerned the involvement of the Councillor for International Relations guarantees that cities/organisations at EU level are reached (also beyond those participating in the project) thanks to the significant relations that the city has established at EU level (Reggio Emilia is Vice-President of Eurotowns network, member of ALDA – Association of local Democracy agencies, Intercultural cities). Furthermore, according to the previous editions, participants from non-eu countries are expected (but will not be funded by this project): South Africa, Mozambique (with which Reggio Emilia has friendship agreements), Brasil, China, Israel, Cuba, United States, Sharawi.

More in detail, the project team is composed by the Project Coordinator, Senior Political Advisor, Sport Activities, Educational Policies, International Relations Coordinators and Intercultural Relations Administrative and Financial Officer, Communication

Officer, who will work in strict cooperation with the local Organizing and Monitoring committee and with participants' organizations to develop high level events and activities and to monitor project progress.

The PROJECT COORDINATOR, Mr. Leopoldo Melli, lawyer, and President of Sport Foundation. He is a technical specialist in basketball, has been member of Reggiana local basketball society during 90's.

He will be responsible for the general and day to day management, coordination and organization of the project, sport event and related activities, definition and implementation of the work plan and delivery of

the foreseen outputs. He will be responsible, supported by the rest of the staff project and Sport Foundation staff, for the coordination of all sport activities, including training, competitions, etc

The SENIOR POLITICAL ADVISOR, Mr. Luca VECCHI, has been elected Mayor of Reggio Emilia in 2014, also responsible for sport, culture and economic development policies. He has been an athlete, coach and manager in several Reggio Emilia sport associations. He will guarantee the high quality of the sport event, namely in terms of key messages/values to be transmitted, acting also as catalyst for other politicians from other cities to raise awareness on the importance of developing sport policies, as they are strictly connected with social inclusion, active participation and health policies; he will also act as institutional guidance for participants institutions

The INTERNATIONAL RELATIONS COORDINATOR, Mrs. Serena FORACCHIA, is the Deputy Mayor for International Affairs, responsible for European projects, Promotion of the city, International relations, Citizenship rights and Intercultural cities. She has been sole administrator and legal representative of Reggio nel Mondo, Municipal Agency for international relations, European and cooperation projects. She has been involved in the coordination of international institutional relations linked to previous editions of the Games. She will guarantee, together with the Mayor, the political and institutional level of the Games, especially in an international perspective, guaranteeing proper political exchange among the participating cities and organisations on the importance of sport as instrument for international cooperation; she will coordinate all the aspects linked to international relations with participants' cities.

The EDUCATIONAL POLICIES COORDINATOR, Mrs. Annamaria FABBI, is the Head of the Municipal Department "Officine Educative", responsible for young and educational policies and activities for young people aged 6 - 29 years. She has previously guided social services and training and schools departments in the Municipality. She will coordinate all the aspects linked to education and relationships with schools.

The ADMINISTRATIVE AND FINANCIAL OFFICER, Mrs. Monica RASORI, has been appointed for several years as administrative manager of Sport and Education department and Sport Foundation. She will be responsible for financial management, collection of administrative and financial documents, proper reporting of activities and expenditures, completion of contractual and project documents.

The COMMUNICATION OFFICER, Mrs. Chiara PIACENTINI, is responsible for the Mayor Cabinet: among her duties, she is responsible for the management, coordination and all communication and dissemination aspects of big institutional events, i.e. ceremonies, inaugurations and national relevance events. She has been part of Coordination Staff for Sport Games of Tricolore, editions of 2004 and 2009. She has been managing the activity of the International Relations area for the Municipality, with regard to relations with twinning cities and institutional visits of the delegations. She will be responsible for the coordination of all the communication and dissemination strategy, as well as for awareness raising activities, and for the delivery of related outputs. She will support the delegation during the implementation phase of CITY Totem definition material.

The SPORT ACTIVITIES COORDINATOR, Mr. Mauro Rozzi, is the Head of department for Sport in the Municipality of Reggio Emilia and he has been for several years responsible of the Sport Department at regional level. He has been member of the local organizing committee in previous editions of the Games. He will be responsible for the coordination of all sport activities, including training, competitions, etc.

The DELEGATIONS COORDINATOR, to be appointed, will be in charge for the support and coordination of delegations in particular welcoming and support to participants during the event. The coordinator will have experience in coordinator international event, problem solving with a high languages skills.

G.2. CVs of the key project team members

Please copy-paste the table as many times as necessary.

Position in project	PROJECT COORDINATOR		
Surname, First name	Leopoldo Melli		
Organisation	Reggio Emilia Sport Foundation		
Position/Category	President		
Telephone	0039 0522 456473		
Email	fondazione.sport@municipio.re.it	Website	www.fondazionesport.it
	leopoldo.melli@municipio.re.it		
WORK EXPERIENCE (please include all relevant positions):			
Leopoldo Melli was basketball teacher in the '70/'80s , following sports journalist and then the athlete of Pallacanestro Reggiana until 1981. He returned there as a member in the '90s. He does not abandoned his career as an athlete until 1987 and was also sports director of Marconi Basketball Castelnuovo Sotto (Reggio Emilia) until 2008.			
EDUCATIONAL BACKGROUND (please detail all relevant studies):			
He studied at the grammar school Ariosto in Reggio Emilia and graduated from the university of Parma and the title of Lawyer.			

Position in project	SENIOR POLITICAL ADVISOR		
Surname, First name	Luca VECCHI		
Organisation	Municipality of Reggio Emilia		
Position/Category	Mayor		
Telephone	00 39 0522 456 111		
Email	Segreteria.sindaco@comune.re.it	Website	http://www.municipio.re.it
WORK EXPERIENCE (please include all relevant positions):			
Since 2014 Mayor of the Municipality of Reggio Emilia. Since 1999 he worked as apprentice at accountant studio and in 2003 passed the government exam and licensed as Dr. Accountant and Auditor. Since June 2003 – officially enrolled as a member of Dr. Accountant in Reggio Emilia officially enrolled as member of Legal Auditor. Main competences: accounting, administrative, contractual, fiscal, taxation assistance particularly towards small-medium sized enterprises. Professional experience in the field of consultancy to Third Sector, Associations and in general non-commercial bodies. Continuing consultancy and assistance relations with unprofessional sport associations, voluntary associations, associations of social progress and non-profit and non commercial bodies.			
EDUCATIONAL BACKGROUND (please detail all relevant studies):			
Diploma of Accounting at the ITC administrative Scaruffi Reggio Emilia in 1991. Graduated in Business Administration from the University of Modena and Reggio Emilia, he is a chartered accountant and registered auditor. He has been an athlete, coach and manager in several Reggio Emilia sport associations.			

Position in project	INTERNATIONAL RELATIONS COORDINATOR		
Surname, First name	Serena Foracchia		
Organisation	Municipality of Reggio Emilia		
Position/Category	Deputy Mayor for International Affairs		
Telephone	0039 0522 456 291		
Email	Segreteria.AssessoreForacchia@municipio.re.it	Website	http://www.municipio.re.it

WORK EXPERIENCE (please include all relevant positions):
Actually Deputy Mayor for International Affairs, responsible for European projects, Promotion of the city, International relations, Citizenship rights and Intercultural cities. She has been sole administrator and legal representative of Reggio nel Mondo, Municipal Agency for international relations, European and cooperation projects. She collaborated with the University of Ca 'Foscari –Venezia for a: search on local government strategy: the role of the general manager and the Mayor in Italian Local Authorities. Teaching at the "European Funds workshops in Health" organized by the University of Rome Tor Vergata, Faculty of Economics-CEIS Health Laboratory Research and Training in Economics and Health Management.
EDUCATIONAL BACKGROUND (please detail all relevant studies):
She earned a PHD in Economics and Management of Public Administration at the University of Rome "Tor Vergata", after a Master in European Project Planning and a degree in Economics of Public Administrations and International Institutions at University Luigi Bocconi in Milan

Position in project	EDUCATIONAL POLICIES COORDINATOR		
Surname, First name	Annamaria Fabbi		
Organisation	Municipality of Reggio Emilia		
Position/Category	Head of Department		
Telephone	00 39 0522 456 690		
Email	Annamaria.fabbi@comune.re.it	Website	http://www.municipio.re.it

WORK EXPERIENCE (please include all relevant positions):
Annamaria Fabbi is since 2012 guiding the municipal department named Officina Educativa within the city of Reggio Emilia. From 1992 to 1997 she was part of provincial administration acting as manager for the training and school policies then from 1997 to 1998 she guided the department for training and social services. In the following years (2000- 2010) she has led within the municipality at first the Social Services department addressing children, adolescents and families in need, then (from 2005 onward) she has guided the whole social services department. Annamaria Fabbi has served (in 2010-2011) a one year term within the Reggio Children experience, supporting the management of the company in a transition phase. In January 2012 she being entrusted a new task, the reorganization and management of the school educational and youth services.

EDUCATIONAL BACKGROUND (please detail all relevant studies):
University of Bologna, Degree in Modern Literature and Liceo Ariosto Reggio Emilia Diploma of classical studies.

Position in project	ADMINISTRATIVE AND FINANCIAL OFFICER		
Surname, First name	Monica Rasori		
Organisation	Reggio Emilia Sport Foundation		
Position/Category	Financial Officer		
Telephone	00 39 0522 456 111		
Email	Monica.rasori@comune.re.it	Website	http://www.municipio.re.it

WORK EXPERIENCE (please include all relevant positions):
Administrative officer at Municipality of Reggio Emilia – Youth and Sport Department (1981-2007) Responsible of financial Department at Reggio Emilia Sport Foundation (from 2008 onwards) Municipality of Reggio Emilia Representative, as expert, in the Technical Committee of the Reggia Emilia Province Sports Observatory (2009) Municipality of Reggio Emilia Representative in the regional Sports observatory (from 2000 onwards)
EDUCATIONAL BACKGROUND (please detail all relevant studies):

Bachelor of Accountant and commercial expert from the Istituto Tecnico Commerciale "G. Scaruffi" of Reggio Emilia	
Position in project	COMMUNICATION OFFICER
Surname, First name	Chiara Piacentini
Organisation	Municipality of Reggio Emilia
Position/Category	Communication and event officer
Telephone	00 39 0522 456 345
Email	Chiara.piacentini@comune.re.it Website http://www.municipio.re.it
WORK EXPERIENCE (please include all relevant positions):	
<p>From 2005 to 2014 She is responsible for the Secretary of the Mayor of Reggio Emilia; she manages the event of the Municipality, from the planning to the communication, to the realization. She coordinates the so-called "big event" for the Municipality: the ceremonies, the inaugurations and the national relevance events.</p> <p>She has been part of Coordination Staff for Giochi del Tricolore, editions of 2004 and 2009. She coordinated the events for the celebration of the 150° anniversary of Unity of Italy in the city of Reggio Emilia. In 2011 and 2012 she participated to the realization of the event TEDxREGGIO EMILIA, independent event linked to TED.com. She manages the activity of the International Relations area for the Municipality, with regard to relations with twinning cities and institutional visits of the delegations. From 1986 to 2005 she was an Executive of University of Bologna, in terms of definition and implementation of strategies for interactive institutional communications, looking for technical solutions and defining and managing the editorial activities .</p>	
EDUCATIONAL BACKGROUND (please detail all relevant studies):	
<p>Communication Sciences and Economics, University of Modena and Reggio Emilia. High school diplomain computer industrial expert. Several training courses in computing, communication, and organization of institutional events.</p>	
Position in project	SPORT ACTIVITIES COORDINATOR
Surname, First name	Mauro Rozzi
Organisation	Municipality of Reggio Emilia
Position/Category	Head of Sport Department
Telephone	00 39 0522 456 111
Email	mauro.rozzi@comune.re.it Website http://www.municipio.re.it
WORK EXPERIENCE (please include all relevant positions):	
<p>Mr. Mauro Rozzi, is the Head of department for Sport in the Municipality of Reggio Emilia and he has been for several years responsible of the Sport Department at regional level. He has been member of the local organizing committee in previous editions of the Games and he has been elected president of UISP Reggio Emilia 2009/2013 and President of UISP Nazionale since 2013 (ongoing) http://www.uisp.it/nazionale/ National Council from 2009 to 2016 Paralympic Swimming Federation</p>	
EDUCATIONAL BACKGROUND (please detail all relevant studies):	
<p>High school diploma Technical Institute Nobili (Reggio Emilia) University of physical education and Master in Sport Event Management.</p>	

G.3. Cooperation arrangements

*(to be filled in only if you apply for the **Small or Collaborative Partnerships**)*

Please describe:
<ul style="list-style-type: none">• the involvement of an appropriate mix of complementary participating organisations with the necessary profile, experience and expertise to successfully deliver all aspects of the project,• why the selected partners are best suited to participate in this European project,• the distribution of responsibilities and tasks demonstrating the commitment and active contribution of all participating organisations,• for <u>small collaborative partnership</u>, the involvement of at least one local or regional sport club.

G.4. Partner Countries <i>(to be filled in only if you apply for the Small or Collaborative Partnerships and only if applicable)</i>
If applicable, describe the extent to which the involvement of participating organisation from a Partner Country ² brings an essential added value to the project (if this condition is not fulfilled, the project will not be considered for selection). NOTE: please note the difference between the Partner Countries and partner organisations. Please read the footnote 2 (below) thoroughly.

2 For the definition of Partner Countries, please see the Erasmus+ Programme Guide, Part A, 'Eligible Countries': http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide_en.pdf

PART H – Impact and dissemination

H.1. Quality control of final outcomes

Describe the measures planned for evaluating the project outcomes and ensuring the quality of project (including indicators).

Project outcomes will be evaluated both at internal and external level. After the end of the sport event, all participants will be required to fill in an on-line questionnaire, that will be hosted in the event web-site. Different targets will be addressed, and the survey adapted accordingly: athletes, coaches, representatives, but also local staff that will make the event happen. Several aspects will be assessed, according to the target: logistics, quality of side events, quality of competition implementation, networking opportunities, social opportunities for youngsters, perception of the hosting city); thus the participants will have the opportunity to provide suggestions for improvements. Moreover, an independent external evaluator will be appointed to ensure the quality assessment of the project: he will intervene throughout the entire project implementation, supporting the Coordination Team in guaranteeing throughout the project lifetime a proper project implementation and the soundness of the results reached by the project itself. The evaluator's role will be to support project delivery by providing regular, independent feedback on project processes and delivery. Results of both kind of evaluation will be collected and elaborated, to produce an evaluation report, to be taken into account for future event editions, to be organized both in Reggio Emilia and in other participating cities.

H.2. Expected impact of the project

Please describe:

- the potential impact of project on participants and participating organisations
 - during the project lifetime,
 - after the project lifetime,
- the potential impact of project outside the organisations and individuals directly participating in the project, at local, regional, national and/or European level,
- how will you measure the previously mentioned impacts (including indicators).

The project will have a strong impact on participants, as they will directly and actively be involved in all the project phases and related activities, as well as benefiting from them. All the targets involved will have the opportunity to increase their capacities in working in EU/international contests, being in contact with people and professionals from other countries.

It will be also a great opportunity to reinforce the cooperation with cities/organizations from other countries and increase visibility and awareness on important topics such as social inclusion, equal opportunities and health-enhancing physical activity.

Expected results will be:

- Implementation of a big European sport event featuring over 3,000 participants from all over Europe and other Continents (Italy included);

- 150 organizations involved in training;
- 3 training moments;
- 15 statements on sport;
- 150 volunteers involved;
- 5 awareness raising tools (website, dialogue platform, video/DVD, publication, storify):
- 1 informal network created.

During the project lifetime, the benefits resulting from the project will be several for the different kind of actors involved.

YOUNG ATHLETES will benefit from practising sport in an international contest, get in touch with young people from different countries, cultures and languages, sharing their life and cultural aspect. COACHES and RESPONSIBLES from participant's delegations and cities will have the opportunity to learn and share good practices and experiences in sport policies and strategies promoted by Reggio Emilia. Through this experience, they will have the occasion to increase their capacity and professionalism not only in this field, but also in working in an EU/international context, improving their capacities in view of the organization of future similar events. VOLUNTEERS will have the occasion to be trained for and involved in an international event, enriching their cultural experience. LOCAL ORGANIZERS and COACHES will share and exchange their practices and views with other European peers, learning from each other how to improve local activities and practices.

After the project, participants will bring back with them the results of the experience, fostering the important values learned, in their lives, while becoming adults, and in their communities. They will continue to exchange opinions, practices, experiences and suggestions through the online dialogue open platform and web-app, promoting it among their contacts in order to enlarge the target. Participating organizations will have the opportunity to further develop the good practices learned through this experience, and replicate them in their cities.

Local and participants responsables and organizers will be ready to integrate good practices and new methods learned into daily activities; open to synergies with organisations active in different fields or in other socio-economic sectors; promoting the socio-educational development of professionals and volunteers in sport, in line with European policy objectives in the sport field.

All of this will result in an increased attitude and participation in sport, physical activity and volunteering activity.

One of the objectives of the project is to maximize the dissemination opportunity of project results and outputs also besides people and organizations directly involved, at local, regional, national and EU level. Several communication outputs will be produced and made available to a wider public through different formal and less structured channels. The project website will be one of the main dissemination means, as it will collect all the outputs produced and will host the basis for the dialogue platform, which will be the main tools to involve stakeholders all over Europe in a wide dialogue on the topics treated.

A great visibility and awareness will be given to the event, as a way to promote not only sport in its strict sense, but also how to promote social inclusion, equal opportunities, social inclusion, physical activity, also not professional or not structured, can bring relevant benefits to everyone life.

H.3. Dissemination

Please describe:

- the dissemination plan and measures aimed at sharing the outcomes of project within and outside the participating organisations,

- the quality of measures to ensure visibility and media coverage of the event and of the EU support (*to be answered by applicant in the not-for-profit European sport event only*) and, if relevant, the extent to which materials, documents and media produced will be made freely available and promoted through open licences (*to be answered by applicant in the small or collaborative partnerships only*),
- the plans for ensuring the sustainability of project showing its capacity to continue having an impact and producing results after the EU grant has been used up (*to be answered by applicant in the small and collaborative partnerships only*).

The dissemination of the project will mainly aim at:

- giving value to sport as mean of confrontation, experience sharing and dialogue between and within local communities;
- enforcing awareness about health linked to eating, food and sport;
- favoring comparisons and sharing experiences about sport, culture and local cultures among participating countries.

The project foresees the organization of some training moments dedicated to present the project goals and objectives, share and leveraging on communication tools most used in the partner countries and to plan a communication strategy of the project.

The communication and dissemination strategy will address mainly three target groups:

- political and institutional representatives from authorities acting at provincial, regional national and European level in several fields: sport, social inclusion, intercultural dialogue. The idea is favoring the involvement of the institutional level in order to make more effective the project activities and promote the dissemination of contents and results through institutional communication tools of the different actors;
- sport associations, institutions and associations dealing with health care, citizens association of migrants, youth centers. The idea is gathering all these actors in local meeting and working groups in order to create networking and synergies among communication tools and materials already existing (website, social networks pages, preview web-app);
- schools and universities - students and teacher- in order to disseminate project results and enforce effectiveness and soundness of awareness events.

These training moments will also aim at enforcing the involvement of these actors in the project development, collecting availability of channels, newsletter, website and webpage, social networks already active and fine for supporting communication project.

During the project implementation, the communication and dissemination strategy will aim at informing about activities, disseminating results and improve awareness about social inclusion and gender equality in sport. Activities will be developed jointly by all the partners relying on different tools:

- traditional communication tools (press releases and press conferences);
- online communication tools web apps for live notification, web sites, social networks, communication by banner and partner's websites, web-tv links with the different partners;
- communication tools developed with the involvement of people and participants (storytelling, web-radio and, interviews to participants, to families, teachers and professors, sport association representatives)
- events and communication initiatives

The communication and dissemination strategy will foresee that communication tools will be:

- disseminated for free through video and public media channels;
- realized in order to guarantee highest online accessibility and availability online;
- widespread with communication campaign and social networks.

The implementation of the strategy will be relying on multidisciplinary teams composed by communication

experts from each partner and youth volunteers from the different countries involved in the project. These multidisciplinary teams widespread in each country will allow a viral communication enhancing effectiveness of the different communication tools realized.

Moreover, will be supported by collaboration with several European networks Reggio Emilia is involved in, such as Intercultural Cities, Eurotowns (of which Reggio Emilia is Vice-President), ALDA, SERN.

On the one hand, the communication expertise will deal mainly with institutional communication addressing traditional media. On the other one hand, the young volunteers will be involved in implementing communication for web and social networks.

The web apps and social pages will be developed by an editorial staff composed with youngs from the different partner countries: they could publish and informing all the participants with feeds and information about sport activities in each partner countries and at international level, opportunities for calls in sport fields and other events and initiatives promoted by partner cities.

Regarding the awareness and promotional events developed by the project, institutional representatives will be invited: they will come by national governments of the countries involved, EU delegation from the country hosting the International Games. They will be called for attending at the youth events and for improving awareness about sport and its role for intercultural dialogue and drivers for promoting safe lifestyle.

The project will also produce a video highlighting the role of the community in promoting sports, social inclusion and intercultural dialogue. The video will be subtitled in the several languages of the partner countries.

Moreover, a mailing list will be created in order to share new project proposals and cooperation opportunities for local authorities and non state actors involved in the International Games.

All the communication and dissemination tools produced by the project, will be accessible and downloaded for free with Creative Commons license.

CHECK LIST

Before submitting your application form online, please make sure it fulfils the eligibility criteria listed in the Erasmus+ Programme Guide and check that:

- x you have used the official sport application form (eForm + 3 compulsory annexes, namely the Project Description, Detailed Budget Table and the Declaration of Honour).
- x all relevant fields in the application form have been completed.
- x the application form has been completed using one of the official languages of the Erasmus+ Programme Countries and the whole application form is submitted in one language only.
- x you have annexed all the relevant documents:
 - x the Declaration of Honour signed by the coordinator's legal representative mentioned in the application.
 - x the Detailed Budget Table.
 - x the Project Description.
- x all participating organisations have uploaded the documents to give proof of their

legal status in the Participants' Portal (for more details, see the section "Selection Criteria" in Part C of the Erasmus+ Programme Guide).

- x you are complying with the deadline published in the Erasmus+ Programme Guide.
- x you have saved or printed a copy of the completed form for yourself.

NOTE: using own templates/documents is forbidden and can result in the rejection of the whole application. You can only use the templates published with the concrete sport call for proposals for the respective year.