

3. Insight into project's finances

3.1 Project expenditure summary

3.1.1. Project expenditure by budget lines

Budget line	Total budget	Previously reported	Current report	Total reported so far	%	Remaining budget
<i>Preparation</i>	15,000.00 €	0.00 €	15,000.00 €	15,000.00 €	100.00 %	0.00 €
<i>Staff costs</i>	742,875.00 €	0.00 €	98,669.52 €	98,669.52 €	13.28 %	644,205.48 €
<i>Office and administration</i>	111,428.00 €	0.00 €	14,800.43 €	14,800.43 €	13.28 %	96,627.57 €
<i>Travel and accommodation</i>	106,300.00 €	0.00 €	7,802.56 €	7,802.56 €	7.34 %	98,497.44 €
<i>External expertise and services</i>	262,040.00 €	0.00 €	4,612.05 €	4,612.05 €	1.76 %	257,427.95 €
<i>Equipment</i>	0.00 €	0.00 €	0.00 €	0.00 €	0.00 %	0.00 €
<i>(Net Revenue)</i>	0.00 €	0.00 €	0.00 €	0.00 €	0.00 %	0.00 €
Total	1,322,643.00 €	0.00 €	140,884.56 €	140,884.56 €	10.65 %	1,181,758.44 €
<i>Original budget for this semester in the application form</i>			197,350.00 €	197,350.00 €		
<i>Over- or underspending</i>			-56,465.44 €	-56,465.44 €		
<i>Over- or underspending in %</i>			-28.61 %	-28.61 %		

3.1.2 Reported expenditure by partner

	Partner name	Partner state	Total budget	Previously reported	Current report	Total reported so far	%	Remaining budget
1-LP	MUNICIPALITY OF REGGIO EMILIA (26/03/2019 to 31/07/2023)	 IT	362,362.00 €	0.00 €	41,075.25 €	41,075.25 €	11.34 %	321,286.75 €
2-PP	Research Centre on Animal Production (26/03/2019 to 31/07/2023)	 IT	131,772.00 €	0.00 €	16,372.18 €	16,372.18 €	12.42 %	115,399.82 €
3-PP	CITY OF GHENT (26/03/2019 to 31/07/2023)	 BE	179,300.00 €	0.00 €	11,502.94 €	11,502.94 €	6.42 %	167,797.06 €
4-PP	EDC Debrecen Urban and Economic Development Center (26/03/2019 to 31/07/2023)	 HU	155,131.00 €	0.00 €	13,721.66 €	13,721.66 €	8.85 %	141,409.34 €
5-PP	MUNICIPALITY ARISTOTELI CHALKIDIKIS (26/03/2019 to 31/07/2023)	 EL	142,475.00 €	0.00 €	0.00 €	0.00 €	0.00 %	142,475.00 €
6-PP	Research institute for agriculture, fisheries and food (26/03/2019 to 31/07/2023)	 BE	161,366.00 €	0.00 €	33,532.29 €	33,532.29 €	20.78 %	127,833.71 €
7-PP	Municipality of Varberg (26/03/2019 to 31/07/2023)	 SE	190,237.00 €	0.00 €	24,680.24 €	24,680.24 €	12.97 %	165,556.76 €
Total			1,322,643.00 €	0.00 €	140,884.56 €	140,884.56 €	10.65 %	1,181,758.44 €

3.1.3 Reported expenditure by partner and funding rate

	Partner name	Partner state	Funding rate	ERDF/NO funding	Partner contribution	Other	Total
1-LP	MUNICIPALITY OF REGGIO EMILIA	 IT	85.00 %	34,913.96 €	6,161.29 €	0.00 €	41,075.25 €
2-PP	Research Centre on Animal Production	 IT	85.00 %	13,916.35 €	2,455.83 €	0.00 €	16,372.18 €
3-PP	CITY OF GHENT	 BE	85.00 %	9,777.49 €	1,725.45 €	0.00 €	11,502.94 €
4-PP	EDC Debrecen Urban and Economic Development Center	 HU	85.00 %	11,663.41 €	2,058.25 €	0.00 €	13,721.66 €
5-PP	MUNICIPALITY ARISTOTELI CHALKIDIKIS	 EL	85.00 %	0.00 €	0.00 €	0.00 €	0.00 €
6-PP	Research institute for agriculture, fisheries and food	 BE	85.00 %	28,502.44 €	5,029.85 €	0.00 €	33,532.29 €
7-PP	Municipality of Varberg	 SE	85.00 %	20,978.20 €	3,702.04 €	0.00 €	24,680.24 €
Total				119,751.85 €	21,132.71 €	0.00 €	140,884.56 €

3.1.4 Budget breakdown per source of funding and partner

	Partner name	Partner state	Funding rate	Programme funds (ERDF or NO)	Partner contribution from public sources	Partner contribution from private sources	Total partner contribution
1-LP	MUNICIPALITY OF REGGIO EMILIA	 IT	85.00 %	34,913.96 €	6,161.29 €	0.00 €	6,161.29 €
2-PP	Research Centre on Animal Production	 IT	85.00 %	13,916.35 €	2,455.83 €	0.00 €	2,455.83 €
3-PP	CITY OF GHENT	 BE	85.00 %	9,777.49 €	1,725.45 €	0.00 €	1,725.45 €
4-PP	EDC Debrecen Urban and Economic Development Center	 HU	85.00 %	11,663.41 €	2,058.25 €	0.00 €	2,058.25 €
5-PP	MUNICIPALITY ARISTOTELI CHALKIDIKIS	 EL	85.00 %	0.00 €	0.00 €	0.00 €	0.00 €
6-PP	Research institute for agriculture, fisheries and food	 BE	85.00 %	28,502.44 €	5,029.85 €	0.00 €	5,029.85 €
7-PP	Municipality of Varberg	 SE	85.00 %	20,978.20 €	3,702.04 €	0.00 €	3,702.04 €
Total				119,751.85 €	21,132.71 €	0.00 €	21,132.71 €

3.1.5 ERDF-/Norwegian funding

	Rate	Maximum funding	Previous reports	Current report	Accumulated	%	Remaining
<i>ERDF</i>	<i>85.00 %</i>	<i>1,124,246.55 €</i>	0.00 €	119,751.85 €	119,751.85 €	10.65 %	1,004,494.70 €
<i>ERDF</i>	<i>75.00 %</i>	<i>0.00 €</i>	0.00 €	0.00 €	0.00 €	0.00 %	0.00 €
<i>ERDF</i>	<i>85.00 %</i>	<i>1,124,246.55 €</i>	0.00 €	119,751.85 €	119,751.85 €	10.65 %	1,004,494.70 €
<i>Norway</i>	<i>50.00 %</i>	<i>0.00 €</i>	0.00 €	0.00 €	0.00 €	0.00 %	0.00 €
Total		1,124,246.55 €	0.00 €	119,751.85 €	119,751.85 €	10.65 %	1,004,494.70 €

3.2. Project Expenditure

3.2.1 Budget breakdown per partner per budget line

	Partner name	Partner state	Preparation costs	Staff costs	Office and administration	Travel and accommodation	External expertise and services	Equipment	Revenues	Total partner expenditure
1-LP	MUNICIPALITY OF REGGIO EMILIA	 IT	15,000.00 €	21,688.04 €	3,253.21 €	0.00 €	1,134.00 €	0.00 €	0.00 €	41,075.25 €
2-PP	Research Centre on Animal Production	 IT	0.00 €	13,397.20 €	2,009.58 €	659.40 €	306.00 €	0.00 €	0.00 €	16,372.18 €
3-PP	CITY OF GHENT	 BE	0.00 €	9,071.56 €	1,360.73 €	1,070.65 €	0.00 €	0.00 €	0.00 €	11,502.94 €
4-PP	EDC Debrecen Urban and Economic Development Center	 HU	0.00 €	10,037.02 €	1,505.55 €	2,179.09 €	0.00 €	0.00 €	0.00 €	13,721.66 €
5-PP	MUNICIPALITY ARISTOTELI CHALKIDIKIS	 EL	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
6-PP	Research institute for agriculture, fisheries and food	 BE	0.00 €	28,606.80 €	4,291.02 €	634.47 €	0.00 €	0.00 €	0.00 €	33,532.29 €
7-PP	Municipality of Varberg	 SE	0.00 €	15,868.90 €	2,380.34 €	3,258.95 €	3,172.05 €	0.00 €	0.00 €	24,680.24 €
Total			15,000.00 €	98,669.52 €	14,800.43 €	7,802.56 €	4,612.05 €	0.00 €	0.00 €	140,884.56 €
<i>Original budget in the application form</i>			15,000.00 €	742,875.00 €	111,428.00 €	106,300.00 €	262,040.00 €	0.00 €	0.00 €	1,322,643.00 €

Changes from the original plans

If a partner does not report any expenditure, please state the reasons and indicate the measures that were taken to avoid this in the future.

PP5 (MUNICIPALITY ARISTOTELI CHALKIDIKIS) faced administrative constraints due to Municipal and Regional elections held in May 2019 (official link of the Ministry of Interior <https://ekloges.ypes.gr/current/d/home/en/municipalities/>). Although elected in May, the new Mayor began duty in September and any changes and new policies were approved starting from last September. Beside it, PROSPERA project was presented under the framework of the previous Mayor's mandate and approved just one month before the municipal elections. For these reasons, no formal approval could come before the end of 2019.

Moreover, other delays have been connected to Municipal process to approve the yearly budget, that must be submitted and approved by the Local Council and other public institutions. Usually every January, the Greek Municipalities have to “stall” their financial activities for some while. For all the reasons mentioned, the Municipality of Aristotelis has been able to implement most of the activities foreseen by PROSPERA Project although no expenditure can be formally reported and approved.

The Municipal process was finalized at the end of February 2020, thus in SEM2 PP5 will be able to recover all formal activities foreseen in the AF and report the expenditure for the first 2 semesters.

3.2.2 External expertise and services

	Partner	Item number as planned in the application form	Type of cost	Description in the application	Planned amount	Supplier(s)	Description	Total amount in EUR	Reported so far
1	7-PP: Municipality of Varberg	32	External support for the exchange of experience process, in particular the development of the regional action plan	External expert for designing and development Local Action plan (including 1 external workshops, meetings with local stakeholder groups, thematic expertise, exchange of experience, LAP drafting and development, t) - 27 man days	13,000.00 €	Potential12	The tasks carried out in the reporting period are meant to design the Local Action Plan and include: • Stakeholder analysis meeting and coordination, identifying relevant local stakeholders and the relation to the project. - 26th of September (Internal stakeholder meeting) and 31th October stakeholder meeting TVV. • Collecting of good practices. Contact with the external partners of the good practices to coordinate the descriptions and formulate the challenges in relation to PROSPERA. Coordination with EMC, Arena and Hallifornina. Exchange of experience from the good practices to the stakeholders. • Drafting survey for Regional Report Analysis to design documents to support the exchange of experience – Coordination, preparation and follow up of workshops in drafting the regional report analysis - Learning and exchange internal meetings 6th November, 12th November and 14th November (with the project team).	3,172.05 €	3,172.05 €

2	1-LP: MUNICIPALITY OF REGGIO EMILIA	4	Meeting costs: partner meeting	Costs for organizing Kick-off-meeting to be held in month 3 (including venue rent, catering) for organization of thematic workshop and Project meeting to be held in month 18 (including venue rent, catering) and one study visit	13,000.00 €	GEMA SRL, QUARANTACI NQUE CONS COOP SOC	Kick off meeting in Reggio Emilia 10 October 2019 venue rent, lunch and dinner	1,134.00 €	1,134.00 €
3	2-PP: Research Centre on Animal Production	10	Publication and dissemination costs	costs of external services for dissemination and communication activities : - communication materials such as poster, leaflets, brochures, etc. for local PROSPERA events (kick off meeting, Reggio Emilia Study visit and thematic workshop, local stakeholders meetings) - content translation and adaptation of PROSPERA standard communication materials 320 eur/day, 18 days	5,760.00 €	MAGDA CAREIRA SCHIFF	Support to communication activities.	306.00 €	306.00 €
								4,612.05 €	4,612.05 €

3.2.3 Equipment

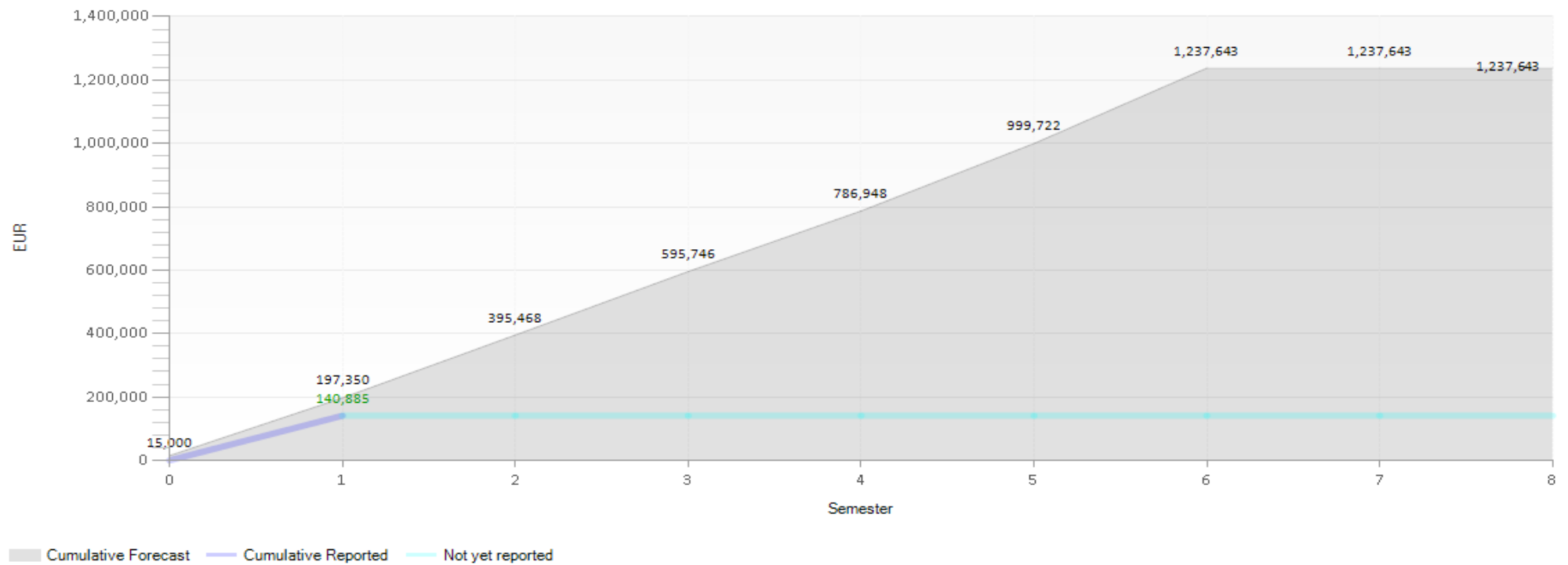
	Partner	Item number as planned in the application form	Type of cost	Description in the application	Planned amount	Supplier(s)	Description	Total amount in EUR	Reported so far
									0.00 €

3.2.4 List of contracts awarded subject to the provisions of EU public procurement directives

Number	Partner	Supplier name	Contracted amount (excluding VAT)	Contracted amount (including VAT)	Procedure applied	Contract type	Reported amount in current report	<i>Previously reported</i>	Reported amount	Comments (optional)
P07-001	Municipality of Varberg	First Card/Nordea Bank Big Travel	910,000.00 €	1,137,500.00 €	Open procedure	Services	1,847.69 €	0.00 €	1,847.69 €	Travel Agent, the invoice of their services comes from First Card.

3.2.5 Spending plan

	Preparation	Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6	Semester 7	Semester 8
Amount Forecasted	15,000.00 €	182,350.00 €	198,118.00 €	200,278.00 €	191,202.00 €	212,774.00 €	237,921.00 €	0.00 €	0.00 €
Amount Reported		140,884.56 €							



Changes from the original plans

If there is overspend or underspend in general on the project level (both accumulated and/or for the current report), please specify the reasons and the corresponding measures to correct this. Please provide information on any overspending or underspending in a budget line and/or in a partner's budget, stating the reasons and indicating the measures that were taken to avoid this in the future. Please also describe on a general level problems encountered and corresponding solutions found.

The general underspend registered at project level was mainly caused by PP5's impossibility to report expenditure during Sem.1. As already mentioned, PP5 managed to solve the internal administrative issues at the end of February 2020, thus in SEM2 it will be able to report expenditure for the first 2 semesters.

Moreover, PP3 underspending is due to the fact that the recruitment for a new policy officer for agriculture and horticulture – who will be in charge of the project- was still going on during the first semester. The new project office - Eva Kerselaers – began duty on the first of February and will be reported in the next semesters.

Finally, PP6's overspending is due to the important methodological role played by the partner in semester 1. It is in fact foreseen that the role of PP6 will be crucial in the predisposition of PROSPERA's methodology and analysis phase and, as such, will be more relevant in the first 2 semesters.

3.2.6 On-the-Spot Checks

	Partner name	Partner state	n° of On-the-spot checks carried out for this report	Start dates	Total n° of on-the-spot checks carried out for this partner
1-LP	MUNICIPALITY OF REGGIO EMILIA	 IT	0		0
2-PP	Research Centre on Animal Production	 IT	0		0
3-PP	CITY OF GHENT	 BE	0		0
4-PP	EDC Debrecen Urban and Economic Development Center	 HU	0		0
5-PP	MUNICIPALITY ARISTOTELI CHALKIDIKIS	 EL	0		0
6-PP	Research institute for agriculture, fisheries and food	 BE	0		0
7-PP	Municipality of Varberg	 SE	0		0

Further information regarding the on-the-spot checks (if applicable)

