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Application

Programme	Erasmus+
Action Type	KA121-VET - Accredited projects for mobility of learners and staff in vocational education and training
Call	2021
Round	Round 1

Accreditation

Welcome to the budget request form for organisations with an Erasmus accreditation!

Field	Vocational Education and Training
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To start, please fill in your OID to retrieve the accreditation code.

Organisation ID	E10187666
Accreditation Type	Accreditation for a mobility consortium coordinator
Accreditation Code	2020-1-IT01-KA120-VET-009202
Grant agreement start date	01/09/2021
Grant agreement duration	15
Grant agreement end date	30/11/2022
National Agency of the Applicant Organisation	IT01 - Agenzia Nazionale Erasmus+ - INAPP
Language used to fill in the form	Italian

Protection of Personal Data

Please read our privacy statement to understand how we process and protect [your personal data](#)

Participating Organisations

The information about your organisation has been loaded automatically. If needed, you can change this information in the Organisation Registration System: [here](#)

COMUNE DI REGGIO EMILIA (E10187666)

Organisation ID	Legal name	Country
E10187666	COMUNE DI REGGIO EMILIA	Italy

Applicant details

Legal name	COMUNE DI REGGIO EMILIA
Country	Italy
Region	
City	REGGIO EMILIA
Website	www.municipio.re.it

Consortium

Please define the full list of member organisations in your mobility consortium. Consortium members must have an OID number and must be from the same country as your own organisation. The list of members is valid for the duration of your contract. Next time you apply for funding, you will be able to modify the list.

Consortium member organisation OID	Legal name	Country
E10203166	ISTITUTO ISTRUZIONE SUPERIORE CASTELNOVO NE MONTI	Italy
E10069268	Istituto Professionale Statale per i Servizi e l'Industria "Mario Carrara"	Italy
E10162554	Istituto Professionale Servizi Socio Sanitari Galvani-Iodi	Italy
E10116498	Istituto Istruzione Superiore Bertrand Russell Guastalla	Italy
E10205899	Cattaneo Dall'Aglio	Italy
E10036919	Istituto di Istruzione Superiore "Piero Gobetti" di Scandiano	Italy
E10050829	Istituto Superiore Liceale Matilde di Canossa	Italy
E10131297	ISTITUTO D'ISTRUZIONE SUPERIORE L.NOBILI	Italy
E10019219	I.T.G. Angelo Secchi	Italy
E10202095	Liceo Classico Scientifico Ariosto Spallanzani	Italy

ISTITUTO ISTRUZIONE SUPERIORE CASTELNOVO NE MONTI (E10203166)

Consortium member details

Legal name	ISTITUTO ISTRUZIONE SUPERIORE CASTELNOVO NE MONTI
Country	Italy
Region	Emilia-Romagna
City	CASTELNOVO NE' MONTI (RE)
Website	www.iiscastelnovonemonti.gov.it

Profile

Type of Organisation	School/Institute/Educational centre - Vocational Training (secondary level)
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Istituto Professionale Statale per i Servizi e l'Industria "Mario Carrara" (E10069268)**Consortium member details**

Legal name	Istituto Professionale Statale per i Servizi e l'Industria "Mario Carrara"
Country	Italy
Region	Emilia-Romagna
City	Guastalla
Website	www.ipscarrara.gov.it

Profile

Type of Organisation School/Institute/Educational centre – Vocational Training (secondary level)

Istituto Professionale Servizi Socio Sanitari Galvani-Iodi (E10162554)**Consortium member details**

Legal name	Istituto Professionale Servizi Socio Sanitari Galvani-Iodi
Country	Italy
Region	Emilia-Romagna
City	Reggio Emilia
Website	www.galvaniiodi.it

Profile

Type of Organisation School/Institute/Educational centre – Vocational Training (secondary level)

Istituto Istruzione Superiore Bertrand Russell Guastalla (E10116498)**Consortium member details**

Legal name	Istituto Istruzione Superiore Bertrand Russell Guastalla
Country	Italy
Region	Emilia-Romagna
City	Guastalla
Website	www.russell.gov.it

Profile

Type of Organisation School/Institute/Educational centre – Vocational Training (secondary level)

Cattaneo Dall'Aglio (E10205899)**Consortium member details**

Legal name	Cattaneo Dall'Aglio
Country	Italy

Region	Emilia-Romagna
City	Castelnovo ne' Monti
Website	cattaneodallaglio.gov.it

Profile

Type of Organisation School/Institute/Educational centre – Vocational Training (secondary level)

Istituto di Istruzione Superiore "Piero Gobetti" di Scandiano (E10036919)**Consortium member details**

Legal name	Istituto di Istruzione Superiore "Piero Gobetti" di Scandiano
Country	Italy
Region	Emilia-Romagna
City	Scandiano (RE)
Website	www.istitutogobetti.gov.it

Profile

Type of Organisation School/Institute/Educational centre – Vocational Training (secondary level)

Istituto Superiore Liceale Matilde di Canossa (E10050829)**Consortium member details**

Legal name	Istituto Superiore Liceale Matilde di Canossa
Country	Italy
Region	Emilia-Romagna
City	Reggio Nell'Emilia
Website	www.liceocanossa.gov.it

Profile

Type of Organisation School/Institute/Educational centre – General education (secondary level)

ISTITUTO D'ISTRUZIONE SUPERIORE L.NOBILI (E10131297)**Consortium member details**

Legal name	ISTITUTO D'ISTRUZIONE SUPERIORE L.NOBILI
Country	Italy
Region	Emilia-Romagna
City	REGGIO EMILIA
Website	www.iisnobili.gov.it

Profile

Type of Organisation School/Institute/Educational centre – Vocational Training (secondary level)

I.T.G. Angelo Secchi (E10019219)

Consortium member details

Legal name	I.T.G. Angelo Secchi
Country	Italy
Region	Emilia-Romagna
City	Reggio Emilia
Website	www.itgsecchi-re.gov.it

Profile

Type of Organisation School/Institute/Educational centre – Vocational Training (secondary level)

Liceo Classico Scientifico Ariosto Spallanzani (E10202095)

Consortium member details

Legal name	Liceo Classico Scientifico Ariosto Spallanzani
Country	Italy
Region	Emilia-Romagna
City	Reggio Nell'Emilia
Website	www.liceoariostospallanzani-re.gov.it

Profile

Type of Organisation School/Institute/Educational centre – General education (secondary level)

Erasmus Plan

Objectives

The following is the list of your Erasmus Plan objectives and your estimated yearly activity targets. Please consider these objectives carefully when requesting your activities in the next section. Above all, you should make sure that the activities you request can contribute to achieving your Erasmus Plan objectives - this will be one of the key measures for evaluating your activities once they are finished.

Objectives

Objective 1 : Creazione di un tavolo di coordinamento territoriale per far fronte alle conseguenze dell'emergenza socio-sanitaria e adeguare gli obiettivi delle mobilità alle esigenze del territorio

Objective 2 : Rafforzamento delle competenze degli studenti in ambito socio-sanitario, sociale e assistenziale tramite l'attivazione di tirocini professionalizzanti in altri contesti europei

Objective 3 : Migliorare la conoscenza e l'utilizzo delle tecniche di assistenza a distanza tramite il potenziamento delle competenze digitali del consorzio

Objective 4 : Potenziare le competenze linguistiche, relazionali e interculturali degli studenti, al fine di accrescere le capacità di interfacciarsi con diverse tipologie di utenti

Objective 5 : Migliorare i processi di riconoscimento e validazione delle competenze del consorzio in linea con gli standard ECVET, in modo da favorire la mobilità europea dei lavoratori del settore

Objective 6 : Rafforzare le attività di internazionalizzazione degli Istituti del consorzio tramite nuove opportunità di collaborazione nell'ambito delle reti europee e internazionali del Comune di Reggio Emilia

Objective 7 : Promuovere la partecipazione di studenti con BES e fewer opportunities nelle attività di mobilità internazionale

Planned activities

The following table shows your estimated yearly targets for number of participants.

These yearly activity targets are not obligatory. You will not be penalised if you request fewer activities than originally planned according to the table below. Working on your Erasmus Plan objectives is more important than reaching a specific number of participants.

Year	Estimated number of learners	Estimated number of staff
Year 1	120	25
Year 2	120	30
Year 3	130	35
Year 4	130	40
Year 5	140	45

**Activities****List of Activities**

How does the budget request work?: The figures that you provide here will be used in the scoring of your budget request and will serve as your targets for implementation. If the National Agency is not able to provide budget for all of the requested activities, the targets included in your grant agreement will be adjusted accordingly. At the end of the grant agreement, your results will be evaluated based on the agreed target figures. For this reason, it is very important to make the most realistic request possible, rather than the most ambitious one.

At the same time, flexibility is an important feature of the accreditation system. During implementation, the actual number of participants and duration of activities may vary. The key principle to keep in mind is that you should always be able to explain your choices in relation to your Erasmus Plan objectives

Please choose the types of activities you would like to implement in your project and complete the following table with the number of participants and duration for each type of activities you have chosen. In addition, you can request accompanying persons and preparatory visits where needed.

Activity type	Number of participants	Total duration (in days)	Average duration (in days)	Number of accompanying persons	Total duration (in days) for accompanying persons	Average duration (in days) for accompanying persons	Total number of persons taking part in preparatory visits
Short-term learning mobility of VET learners	84	2940	35	7	245	35	0
Long-term learning mobility of VET learners (ErasmusPro)	36	3312	92	0	0	0	3
Courses and training	20	140	7	0	0	0	0
Job-shadowing	5	50	10.0	0	0	0	0
	145	6442	36	7	245	8,75	3

Number of Participants per Activity Type

Please set a target Number of participants in each activity that will fall into one of the categories included in the budget allocation criteria. This information will also be used in the scoring of your budget request. The targets set here will become a part of your grant agreement. For more information about the budget allocation criteria, please consult the Programme Guide and visit the website of your National Agency.

Activity type	Number of	Number of participants with	Number of participants in	Number of participants using
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	participants	fewer opportunities	blended mobility activities	international activities	'green' travel options
Short-term learning mobility of VET learners	84	25	25	15	24
Long-term learning mobility of VET learners (ErasmusPro)	36	10	10	7	3
Courses and training	20	5	5	0	2
Job-shadowing	5	2	2	2	1
	145	42	42	24	30

Exceptional costs and inclusion support for participants

Cost type	Activity type	Estimated number of participants	Description and justification	Estimated cost	Support rate (%)	Eligible amount
Total		0		0		0



Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.
The maximum number of all attachments is 100.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative, and attach it here.

File Name	File Size (kB)
DOH -DoH_Comune di Reggio Emilia.pdf	1970
Total Size (kB)	1970

Mandates

Please download the Mandates, have them signed by the legal representatives and attach them here.
Please ensure that mandates are valid before submitting them to the National Agency. Mandates shall be provided at the latest before the signature of the grant agreement.

File Name	File Size (kB)
MAN -Mandate_Comune di Reggio Emilia.pdf	5455
Total Size (kB)	5455

Other Documents

Please attach any other relevant documents. Please use clear file names.
If you have any additional questions, please contact your National Agency. You can find their contact details [here](#)

File Name	File Size (kB)
OTH -Support letter _Comune di Reggio Emilia.pdf	762
Total Size (kB)	762
Total Size (kB)	8188



Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfills the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: [Organisation Registration System](#) (for more details, see the Programme Guide - "Information for applicants").



History

Version	Submission time (Brussels time)	Submitted by	Submission ID	Submission status
1	10/05/2021 12:51:29	Marianna Roscelli	1091036	Failed
2	13/05/2021 19:58:26	Marianna Roscelli	1167797	Published



Application

Programme	Erasmus+
Action Type	KA121-VET - Accredited projects for mobility of learners and staff in vocational education and training
Call	2022



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Accreditation

Organisation ID (OID)	E10187666
Field of application	Vocational Education and Training
Accreditation type	Accreditation for a mobility consortium coordinator
Accreditation code	2020-1-IT01-KA120-VET-009202
National Agency of the applicant organisation	IT01 - Agenzia Nazionale Erasmus+ - INAPP
Language used to fill in the form	Italian
Grant agreement start date	01/06/2022
Grant agreement duration (in months)	15
Grant agreement end date	31/08/2023

You can find contact information of your National Agency at the following page: [List of National Agencies](#).



Participating Organisations

Applicant organisation

Organisation ID	Legal name	Country
E10187666	COMUNE DI REGGIO EMILIA	Italy

Applicant details

Legal name	COMUNE DI REGGIO EMILIA
Country	Italy
Region	
City	REGGIO EMILIA
Website	www.municipio.re.it

Consortium

Please define the full list of member organisations in your mobility consortium. Consortium members must have an OID number and must be from the same country as your own organisation. The list of members will be valid for the duration of your grant agreement. During the grant agreement implementation period changes in consortium membership can only be made through a formal request to your National Agency. However, every time you apply for a new grant agreement, you can decide yourself if you wish to modify the list of your consortium members, as long as you stay within the broad framework defined by your Erasmus Plan. If you have already had a grant agreement with your consortium in 2021, you can load the previous list to make it easier to complete this section.

Consortium member organisation OID	Legal name	Country
E10050829	Istituto Superiore Liceale Matilde di Canossa	Italy
E10131297	ISTITUTO D'ISTRUZIONE SUPERIORE L.NOBILI	Italy
E10162554	Istituto Professionale Servizi Socio Sanitari Galvani-Iodi	Italy
E10202095	Liceo Classico Scientifico Ariosto Spallanzani	Italy
E10044682	Istituto di istruzione superiore "Antonio Zanelli"	Italy
E10094312	ISTITUTO D'ISTRUZIONE SUPERIORE A. MOTTI	Italy
E10027988	LICEO ARTISTICO-ISTITUTO STATALE D'ARTE GAETANO CHIERICI	Italy

Istituto Superiore Liceale Matilde di Canossa (E10050829 - IT)

Consortium member details

Legal name	Istituto Superiore Liceale Matilde di Canossa
Country	Italy
Region	Emilia-Romagna
City	Reggio Nell'Emilia
Website	www.liceocanossa.gov.it

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
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ISTITUTO D'ISTRUZIONE SUPERIORE L.NOBILI (E10131297 - IT)

Consortium member details

Legal name	ISTITUTO D'ISTRUZIONE SUPERIORE L.NOBILI
Country	Italy
Region	Emilia-Romagna
City	REGGIO EMILIA
Website	www.iisnobili.gov.it

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
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Istituto Professionale Servizi Socio Sanitari Galvani-Iodi (E10162554 - IT)**Consortium member details**

Legal name	Istituto Professionale Servizi Socio Sanitari Galvani-Iodi
Country	Italy
Region	Emilia-Romagna
City	Reggio Emilia
Website	www.galvaniiodi.it

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
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Liceo Classico Scientifico Ariosto Spallanzani (E10202095 - IT)**Consortium member details**

Legal name	Liceo Classico Scientifico Ariosto Spallanzani
Country	Italy
Region	Emilia-Romagna
City	Reggio Nell'Emilia
Website	www.liceoariostospallanzani-re.gov.it

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
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Istituo di istruzione superiore"Antonio Zanelli" (E10044682 - IT)**Consortium member details**

Legal name	Istituo di istruzione superiore"Antonio Zanelli"
Country	Italy
Region	Emilia-Romagna
City	Reggio Emilia
Website	itazanelli.gov.it

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
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ISTITUTO D'ISTRUZIONE SUPERIORE A. MOTTI (E10094312 - IT)**Consortium member details**

Legal name	ISTITUTO D'ISTRUZIONE SUPERIORE A. MOTTI
Country	Italy
Region	Emilia-Romagna
City	Reggio Emilia
Website	www.motti.gov.it

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
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LICEO ARTISTICO-ISTITUTO STATALE D'ARTE GAETANO CHIERICI (E10027988 - IT)**Consortium member details**

Legal name	LICEO ARTISTICO-ISTITUTO STATALE D'ARTE GAETANO CHIERICI
Country	Italy
Region	Emilia-Romagna
City	REGGIO EMILIA
Website	www.liceochierici.re.it

Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
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Erasmus Plan

Objectives

The following is the list of your Erasmus Plan objectives and your estimated yearly activity targets. Please consider these objectives carefully when requesting your activities in the next section. Above all, you should make sure that the activities you request can contribute to achieving your Erasmus Plan objectives - this will be one of the key measures for evaluating your activities once they are finished.

Objectives

Objective 1 : Creazione di un tavolo di coordinamento territoriale per far fronte alle conseguenze dell'emergenza socio-sanitaria e adeguare gli obiettivi delle mobilità alle esigenze del territorio

Objective 2 : Rafforzamento delle competenze degli studenti in ambito socio-sanitario, sociale e assistenziale tramite l'attivazione di tirocini professionalizzanti in altri contesti europei.

Objective 3 : Migliorare la conoscenza e l'utilizzo delle tecniche di assistenza a distanza tramite il potenziamento delle competenze digitali del consorzio

Objective 4 : Potenziare le competenze linguistiche, relazionali e interculturali degli studenti, al fine di accrescere le capacità di interfacciarsi con diverse tipologie di utenti

Objective 5 : Migliorare i processi di riconoscimento e validazione delle competenze del consorzio in linea con gli standard ECVET, in modo da favorire la mobilità europea dei lavoratori del settore

Objective 6 : Rafforzare le attività di internazionalizzazione degli Istituti del consorzio tramite nuove opportunità di collaborazione nell'ambito delle reti europee e internazionali del Comune di Reggio Emilia

Objective 7 : Promuovere la partecipazione di studenti con BES e fewer opportunities nelle attività di mobilità internazionale

Planned activities

The following table shows your estimated yearly targets for number of participants.

These yearly activity targets are not obligatory. You will not be penalised if you request fewer activities than originally planned according to the table below. Working on your Erasmus Plan objectives is more important than reaching a specific number of participants.

Year	Estimated number of learners	Estimated number of staff
Year 1	120	25
Year 2	120	30
Year 3	130	35
Year 4	130	40
Year 5	140	45

**Activities****List of Activities**

How does the budget request work?: The figures that you provide here will be used in the scoring of your budget request and will serve as your targets for implementation. If the National Agency is not able to provide budget for all of the requested activities, the targets included in your grant agreement will be adjusted accordingly. At the end of the grant agreement, your results will be evaluated based on the agreed target figures. For this reason, it is very important to make the most realistic request possible, rather than the most ambitious one.

At the same time, flexibility is an important feature of the accreditation system. During implementation, the actual number of participants and duration of activities may vary. The key principle to keep in mind is that you should always be able to explain your choices in relation to your Erasmus Plan objectives

Please choose the types of activities you would like to implement in your project and complete the following table with the number of participants and duration for each type of activities you have chosen. In addition, you can request accompanying persons and preparatory visits where needed.

Activity type	Number of participants	Total duration (in days)	Average duration (in days)	Number of accompanying persons	Total duration (in days) for accompanying persons	Average duration (in days) for accompanying persons	Total number of persons taking part in preparatory visits
Short-term learning mobility of VET learners	36	1260	35	6	108	18	0
Long-term learning mobility of VET learners (ErasmusPro)	10	920	92	0	0	0	1
Job-shadowing	2	28	14	0	0	0	0
Courses and training	2	20	10	0	0	0	0
	50	2228	44,56	6	108	18	1

Activity details

Please define your targets for the following categories of participants. These targets will become a part of your grant agreement and some of them may be taken into account at budget allocation stage. For more information about the budget allocation criteria, please consult the Programme Guide and visit the website of your National Agency.

Activity type	Number of participants	Number of participants with fewer opportunities	Number of participants with blended mobility activities	Number of participants in international activities	Number of participants in means of transport (green travel)
Short-term learning mobility of VET learners	36	8	0	0	12
Long-term learning mobility of VET learners (ErasmusPro)	10	2	0	5	5
Job-shadowing	2	0	0	0	0
Courses and training	2	0	0	0	0



50

10

0

5

17

Exceptional costs and inclusion support for participants

In this section you may request Exceptional costs and Inclusion support for participants. As opposed to standardised unit costs applicable for other types of costs, these budget categories are funded based on actual expenses. These non-standard costs require specific description and justification in order to be approved. Before making a request, please read the funding rules in the Programme Guide to make sure the type of expense you are requesting is eligible.

Cost type	Activity type	Estimated number of participants requiring support	Description and justification	Estimated cost (EUR)	Support rate (%)	Eligible amount (EUR)
Total		0		0,00		0,00

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

File Name	File Size (kB)
DOH -Doh_Comune di Reggio Emilia.pdf	439
Total Size (kB)	439

Mandates

Please download the mandates, have them signed by the legal representatives and attach them here. You can add a maximum of 90 documents.

Please ensure that mandates are valid before submitting them to the National Agency. Mandates shall be provided at the latest before the signature of the grant agreement.

File Name	File Size (kB)
MAN -Mandate_Comune di Reggio Emilia.pdf	3666
Total Size (kB)	3666

Other Documents

If needed, please attach any other relevant documents (a maximum of 9 documents). Please use clear file names.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#).

File Name	File Size (kB)
Total Size (kB)	0
Total Size (kB)	4106

Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfills the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: [Organisation Registration System](#) (for more details, see the Programme Guide - "Information for applicants").

Protection of Personal Data

Please read our privacy statement to understand how we process and protect [your personal data](#).

Submission History

Version	Submission time (Brussels time)	Submitted by	Submission ID	Submission status
2	22/02/2022 20:52:04	Coracci Alessia	1327876	Submitted
1	22/02/2022 19:25:53	Coracci Alessia	1326259	Failed